



# MEETING NOTICE & AGENDA

Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)** will be meeting on:

**DATE:** Wednesday, October 9, 2024

**TIME:** 2:00 p.m. (EST)

**PLACE:** Daytona Beach International Airport  
700 Catalina Drive (Airline Conference Room)  
Daytona Beach, Florida 32114

**NOTE:**  
Microsoft Teams has been established for remote participation.

\*\*\*\*\*

## BPAC

Wednesday, October 9, 2024 @ 2:00 PM (EST)

Join the BPAC meeting on your computer or mobile app

[Join the meeting now](#)

Or call in (audio only)

+1 561-484-5911 589862389# United States, West Palm Beach

Phone Conference ID: 589 862 389#

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**Mr. Ted Wendler, Chairperson**

## AGENDA

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE
- II. PUBLIC COMMENT/PARTICIPATION *(Length of time at the discretion of the Chairperson)*
- III. ACTION ITEMS
  - A. REVIEW AND APPROVAL OF THE SEPTEMBER 11, 2024 BPAC MEETING MINUTES  
*(Contact: Donna Ralston) (Enclosure, pages 3-7)*
- IV. PRESENTATIONS AND DISCUSSION ITEMS
  - A. PRESENTATION AND DISCUSSION OF RETHINK YOUR COMMUTE *(Contact: Stephan Harris) (Enclosure, page 8)*

**IV. PRESENTATIONS AND DISCUSSION ITEMS** *(continued)*

**B. PRESENTATION AND DISCUSSION OF RECOMMENDED CHANGES TO THE RIVER TO SEA TPO PROJECT APPLICATIONS FOR THE 2025 CALL FOR PROJECTS** *(Contact: Stephan Harris) (Enclosures, pages 9-27)*

**V. STAFF COMMENTS** *(Enclosure, page 28)*

→ White Cane Awareness and Mobility Week Events

**VI. INFORMATION ITEMS** *(Enclosure, pages 28-37)*

- BPAC Attendance Record
- BPAC Project Review Subcommittee Report
- FDOT Multimodal Workshop 2024
- TPO Board Report
- TPO Outreach & Activities
- TPO Upcoming Events
- 2024 Multimodal Workshop- Doorstep to Destination Flyer

**VII. BPAC MEMBER COMMENTS** *(Enclosure, page 28)*

**VIII. ADJOURNMENT** *(Enclosure, page 28)*

**\*\*\*The next meeting of the BPAC will be on Wednesday, November 13, 2024\*\*\***

If any person decides to appeal a decision made by this board concerning any matter considered at such meeting or hearing, they will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such a person will want to ensure that a verbatim record of the proceedings is made.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 1 Deuce Court, Suite 100, Daytona Beach, Florida 32124; (386) 226-0422, extension 20416, at least five (5) working days before the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org).

Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days before the meeting.

**SUMMARY SHEET  
BPAC  
OCTOBER 9, 2024**

**III. ACTION ITEMS**

**A. REVIEW AND APPROVAL OF THE SEPTEMBER 11, 2024 BPAC MEETING MINUTES**

**BACKGROUND INFORMATION:**

Minutes are prepared for each meeting and must be approved by the BPAC. The September 11, 2024 BPAC meeting minutes are provided with this agenda packet for your review.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE SEPTEMBER 11, 2024 BPAC MEETING MINUTES***

**Bicycle/Pedestrian Advisory Committee (BPAC) Meeting Minutes  
September 11, 2024  
Daytona Beach International Airport, Airline Room  
700 Catalina Drive  
Daytona Beach, FL 32114**

**Members/Technical Appointees Physically Present:**

Doug Hall  
Terry Lodge  
Ted Wendler, Chairperson  
Victor Ramos, Vice Chairperson  
Teresa Heavener  
Larry Coletti  
Nic Mostert  
Bob Storke  
Gayle Belin  
Laura Schweinsberg  
Tom Bahleda  
Lee Rogowski  
Jason Aufdenberg  
Eileen Sharp  
Elizabeth Bonds  
Adam Mengel (non-voting)  
Amy Stroger (non-voting)  
Robert "BJ" Voges (non-voting)  
Stephanie Phillips (non-voting advisor)

**Representing:**

Daytona Beach  
DeBary  
DeLand  
Deltona  
Edgewater  
Flagler County  
New Smyrna Beach  
Orange City  
Ormond Beach  
Palm Coast Alternate  
Ponce Inlet  
Port Orange  
Volusia County At-Large  
Volusia County District 2  
Volusia County Chair  
Flagler County  
Flagler County Transit  
Volusia County School Board  
FDOT

**Members/Technical Appointees Virtually Present:**

James Lowry  
Maggie Ardito  
Suzette Cameron (non-voting)  
Jacob Lunceford (non-voting)

**Representing:**

Palm Coast  
Volusia County District 1  
Large City, Port Orange  
Volusia County Transit Services

**Members/Technical Appointees Absent:**

Jauxniece Palmer  
Patrick McCallister  
Christy Gillis (excused)  
Emery Jeffreys (excused)  
Sean Castello (non-voting)  
Meghan Lindsey (non-voting)

**Representing:**

Flagler Beach  
Lake Helen  
South Daytona  
Volusia County District 1 Alternate  
Volusia County  
Volusia County Alternate

**Others Physically Present:**

Donna Ralston, Recording Secretary  
Pamela Blankenship  
Stephan Harris

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff

**Others Virtually Present:**

Colleen Nicoulin  
Addison Caldwell  
Jay Williams

**Representing:**

TPO Staff  
Volusia County  
Volusia County

**I. Call to Order / Roll Call / Determination of Quorum / Pledge of Allegiance**

The River to Sea Transportation Planning Organization (TPO) Bicycle/Pedestrian Advisory Committee (BPAC) meeting was called to order at 2:00 p.m. by Chairperson Ted Wendler. The roll was called, and it was determined that a

quorum was physically present. The meeting was held in a hybrid format with fourteen voting and four non-voting members physically present; and two voting and two non-voting members virtually present.

**MOTION:** *A motion was made by Mr. Hall to allow members attending virtually to participate and vote. The motion was seconded by Mr. Coletti and carried unanimously.*

The Pledge of Allegiance was given.

**II. Public Comment/Participation**

There were no public comments.

**III. Action Items**

**A. Review and Approval of the August 14, 2024 BPAC Meeting Minutes**

**MOTION:** *A motion was made by Mr. Storke to approve the August 14, 2024 BPAC meeting minutes. The motion was seconded by Mr. Coletti and carried unanimously.*

**IV. Presentation and Discussion Items**

**A. Presentation and Discussion of the River to Sea TPO's Annual Call for Projects and Project Prioritization Process**

Mr. Harris presented detailed information on the River to Sea TPO's annual Call for Projects and project prioritization process. He explained that after each cycle, the TPO staff and committees review the process and recommend improvements to better align it with the community's goals in the Connect 2045 Long Range Transportation Plan. He highlighted three TPO resolutions guiding the process and noted that last year's call for projects included Traffic Operations (safety, technology), Bicycle and Pedestrian (sidewalks, trails), and Planning Studies. He provided a timeline of the priority process and emphasized the BPAC Project Review Subcommittee's key role.

Mr. Harris requested the BPAC Project Review Subcommittee members propose available meeting dates. Dates were proposed and will be finalized once all subcommittee members confirm their availability and any potential scheduling conflicts are resolved. Further logistical details, including the meeting format and agenda, will be shared once the date is confirmed.

Mr. Harris responded to BPAC members' inquiries concerning protected bike lanes and clarified the resolution guidelines/policies related to the allocation of cost overrun and increase requests.

Ms. Nicoulin emphasized the need to define the difference between cost increases and cost overruns in the policy and stated that local governments are required to submit updated cost estimates annually. This ensures the most accurate data is used in the TPO's programming cycle, which is currently underway. The TPO works closely with FDOT, who conducts intake meetings with project sponsors whenever new projects are submitted or programmed. These meetings ensure cost estimates are current, comprehensive, and adjusted for inflation over the programming period. The changes in policy over the years have significantly reduced such funding requests.

**B. Presentation and Discussion of the Development of FY 2023/24 TPO Public Involvement Activities**

Ms. Blankenship gave a PowerPoint presentation on the TPO's public involvement over the past fiscal year. She emphasized the importance of committee and board attendance, providing attendance statistics for each. She also shared data on committee vacancies, website activity, social media engagement, and the monthly email newsletter. Key outreach events from the past year were highlighted, including a partnership with FDOT to distribute 72,000 bulk slips to Flagler County residents via registration renewals. FDOT plans to extend this initiative to other Central Florida counties, including Volusia. Ms. Blankenship outlined upcoming outreach activities.

Ms. Blankenship addressed BPAC members' concerns about Wadsworth Elementary students riding bicycles without helmets, acknowledging the safety risks involved. She suggested exploring opportunities for helmet fitting and safety education by collaborating with Wadsworth Elementary. Additionally, she responded to a member request for a presentation on operating vehicles safely by older drivers.

**C. Presentation and Discussion of 2024 Mobility Week and the Ride Roll Stroll Challenge**

Ms. Blankenship shared details about the upcoming Mobility Week, hosted by the Florida Department of Transportation, and the Ride Roll Stroll Challenge. Mobility Week is a statewide initiative promoting safety and multimodal travel options, encouraging local partners to host or support events that advance these goals. It brings together agencies to maximize resources, increase visibility, and foster regional collaboration.

She encouraged participation in the Ride Roll Stroll Challenge, running from October 1 to November 2, with Mobility Week occurring from October 25 to November 7. Participants can win various prizes, including gift cards and free transit for a year. To join, visit [rethinkyourcommute.com](http://rethinkyourcommute.com) or download the "Rethink Your Commute" app, where trips can be recorded to qualify for prizes. The platform is ADA-accessible and available in English and Spanish, with mobile apps for iOS and Android.

Ms. Blankenship urged everyone to spread the word and take part in this year's challenge to help promote safe, active transportation throughout Volusia and Flagler counties.

**V. Staff Comments**

There were no staff comments.

**VI. Information Items**

- BPAC Attendance Record
- SUN Trail Network Survey
- TPO Board Report
- TPO Outreach & Activities
- TPO Upcoming Events
- VCARD Event: Bridging Local and Regional Planning

**VII. BPAC Member Comments**

The following BPAC member comments were shared: an inquiry on the process for filling TPO Board officer vacancies post-election; adding more reflectors to southbound A1A bike lanes; the Sandy Cyclers Memorial Ride on September 21<sup>st</sup> for a Port Orange student who was lost to a crash at school; FDOT's efforts to introduce bicycle/pedestrian safety education in Port Orange schools; a positive experience when raising concerns about development at the recent TPO Board meeting; concerns over safe bicycle/pedestrian routes to the beach from Port Orange; inviting Devon Morris from Walkable Volusia to speak at a future BPAC meeting; the 60-day comment period for NHTSA's new pedestrian safety rule for passenger vehicles; efforts to report damaged APS signals in Ormond Beach/Volusia County; the rethink Your Commute program at Embry-Riddle Aeronautical University (ERAU); updates on the Navy Canal Trail; efforts to change the "no bicycles" sign on ERAU's pedestrian bridge near Clyde Morris Boulevard; and updates on Ms. Ardito's recovery from a bicycle hit-and-run crash.

**VIII. Adjournment**

The BPAC meeting adjourned at 4:10 p.m.

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**Mr. Ted Wendler, Chairperson  
Bicycle/Pedestrian Advisory Committee (BPAC)**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the September 11, 2024 regular meeting of the Bicycle/Pedestrian Advisory Committee (BPAC), approved and duly signed this 9<sup>th</sup> day of October 2024.

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**Donna Ralston, Recording Secretary  
River to Sea Transportation Planning Organization**

*\*A recording of the September 11, 2024 BPAC meeting is available upon request.*

**SUMMARY SHEET  
BPAC  
OCTOBER 9, 2024**

**IV. PRESENTATIONS AND DISCUSSION ITEMS**

**A. PRESENTATION AND DISCUSSION OF RETHINK YOUR COMMUTE**

**BACKGROUND INFORMATION:**

The Florida Department of Transportation’s reThink Your Commute is a commuter assistance program that provides alternatives to the single-occupant commuter trip. The program promotes smart transportation solutions and is beneficial to the development of public transit statewide, addresses the needs of the disadvantaged, relieves traffic congestion, improves air quality, and assures energy conservation. Staff from reThink Your Commute will deliver a presentation on the commuter assistance program.

***ACTION REQUESTED:***

***NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE BPAC***



**SUMMARY SHEET  
BPAC  
OCTOBER 9, 2024**

**IV. PRESENTATIONS AND DISCUSSION ITEMS**

**B. PRESENTATION AND DISCUSSION OF RECOMMENDED CHANGES TO THE RIVER  
TO SEA TPO PROJECT APPLICATIONS FOR THE 2025 CALL FOR PROJECTS**

**BACKGROUND INFORMATION:**

The BPAC Project Review Subcommittee held a meeting on September 30, 2024, to discuss revisions to the River to Sea TPO's policies and project applications for the Annual Call for Projects. No revisions were recommended to the TPO guiding resolutions. Revisions to the Bicycle/Pedestrian General Instructions and Bicycle/Pedestrian Project Applications recommended by the subcommittee are provided with this agenda packet for your review. Revised text is highlighted (additions).

***ACTION REQUESTED:***

***NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE BPAC***



## 2025 Application for Project Prioritization

# General Instructions for Bicycle/Pedestrian Project Applications

December 2024

### General Instructions:

For the 2025 Call for Projects, the R2CTPO is accepting applications for Feasibility Studies and Project Implementation.

Feasibility studies assess the engineering and planning characteristics of bicycle/pedestrian projects. Feasibility studies must include, but not be limited to, the determination of available right-of-way, documentation and identification of the solutions of obstacles that may impede the project's constructability, permitting and socioeconomic constraints, landscaping, drainage and an engineer's estimate of related planning, design, right-of-way and construction costs.

The R2CTPO has two different application forms for Bicycle/Pedestrian Projects. One is to be used when applying for a Feasibility Study; the other is to be used when applying for Project Implementation. For a given project, applications for Feasibility Study and Project Implementation must be submitted in separate application cycles.

When applying for Project Implementation, the applying agency will also be required to submit a completed copy of FDOT's Project Information Application Form. No project will advance beyond a Feasibility Study unless the R2CTPO receives an application for prioritization of the Project Implementation phase. Applications for prioritization of the Project Implementation phase will be accepted only if a Feasibility Study has already been completed or if the project does not require a Feasibility Study. **The applying agency is required to use the minimum threshold programming amount of \$250,000 for design (phase 38), \$250,000 for right-of-way (phase 48), and \$250,000 for construction (phase 58).** There is no minimum threshold programming amount for construction engineering inspection (CEI). If the minimum threshold programming amount is not met for any project phase, the applying agency **MUST** submit an exception request with the project application. The exception request **MUST** contain the following information:

- What exception is being requested?
- Who is requesting the exception?
- Why is the exception being requested?
- How will the project proceed if the exception is not granted?

Applications will be ranked based on the information supplied in the application. The TPO is not obliged to consider information pertaining to the project request that is not included in the project application. However, applying agencies are encouraged to be present for the evaluation of their applications to provide clarification, if needed. Mixed projects (defined as a project that is not a stand-alone bicycle/pedestrian project) require separate applications for the bicycle/pedestrian category and traffic operations/safety category. Updated cost

estimates for projects on the bicycle/pedestrian list of prioritized projects are to be submitted with a letter of continuing support by February 29, 2024. After the List of Prioritized Projects is adopted by the R2CTPO Board in June, if a project is withdrawn by the sponsor, an official letter of withdrawal and/or email must be submitted to the R2CTPO within thirty (30) days.

## **INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED!**

### **Eligible Project Sponsors for the 2024 Call for Projects.**

- Local governments;
- Transit agencies;
- School districts or educational institutions;
- Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a State agency) that the State determines to be eligible.

### **Eligible activities related to surface transportation that can be funded with **Transportation Alternatives funds**<sup>1</sup>:**

- Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting, signage, and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990.
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
- Construction, planning, and design of infrastructure-related projects on any public road or any bicycle or pedestrian pathway or trail in the vicinity of schools that will substantially improve the ability of students to walk and bicycle to school, including sidewalk improvements, traffic calming and speed reduction improvements, pedestrian and bicycle crossing improvements, on-street bicycle facilities, off-street bicycle and pedestrian facilities, secure bicycle parking facilities, and traffic diversion improvements.

All construction and pre-construction work phases will be administered by the Florida Department of Transportation (FDOT) or other Local Agency Program (LAP) certified local government. Reimbursements are distributed only to a LAP certified agency responsible for completing the tasks. FDOT assigns a LAP Design and LAP Construction Liaison for each project. Federal law requires that each project be administered under the rules and procedures governing federally funded transportation projects. Certified Local Agencies comply with all applicable Federal statutes, rules and regulations.

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<sup>1</sup> It is the River to Sea TPO's intent to extend eligibility to all of the activities included within the meaning of the term "Transportation Alternatives" pursuant to 23 U.S.C. 101(a)(29) except the following:

1. Construction of turnouts, overlooks, and viewing areas;
2. Community improvement activities, including –
  - a. inventory, control, or removal of outdoor advertising;
  - b. **historic** preservation and rehabilitation of historic transportation facilities;
  - c. vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
  - d. archaeological activities related to impacts from implementation of a transportation project eligible under title 23;
3. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to –
  - a. address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 133(b)(11), 328(a), and 329 of title 23; or
  - b. reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats
4. Safe Routes to School coordinator
5. Planning, designing, or construction boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

**Initial Project Screening:**

Any project submitted by a local government for consideration needs to meet the following screening criteria:

For any proposed facility to be considered eligible through the TPO process, the project must be included on the **River to Sea TPO's Bicycle and Pedestrian Plan** <https://www.r2ctpo.org/planning-studies/bicycle-pedestrian/draft-bicycle-pedestrian-plan/> or a local government adopted **Bicycle/Pedestrian Plan** or the **River to Sea TPO's Bicycle Suitability Map 2019**.

Is this **Shared Use Path** project at least 12 feet wide?

- If **Yes** – the project is eligible.
- If **No** – justification is required to determine eligibility.

Is this **Sidewalk** project at least 5 feet wide?

- If **Yes** – the project is eligible.
- If **No** – the project application is not acceptable.

Is this an activity that can be funded with **Transportation Alternatives Funds**?

- If **Yes** – the project is eligible.
- If **No** – the project application is not acceptable.

**Local Match Requirement:**

R2CTPO Resolution 2023-23 provides that the governmental entity requesting state and/or federal transportation funds shall be required to match those funds programmed on the project with local funds at the ratio of 10% local funds to 90% state and/or federal funds. **For example, a local government requesting \$100,000 in federal funds for a sidewalk would be required to pay \$10,000 in local matching funds.** This match requirement shall not apply to projects on the State Highway System. The match shall be by project phase for each programmed phase including feasibility study. A non-federal cash match is required for a feasibility study. For all other phases, the local match is defined as non-federal cash match and/or in-kind services that advance the project. This resolution also reaffirms the R2CTPO's policy that the applying agency (project originator) shall be responsible for any cost overruns encountered on a project funded with state and/or federal transportation funds unless the project is on the state highway system, in which case, the State DOT shall be responsible for any cost overruns.

**Other Funding Requirements:**

All project applications are subject to approval by the R2CTPO Board. Other funds (in addition to SU funds) may be used to fund project phases or overall costs.

**Electronic Submittal Requirements:**

Any project submitted by a local government for consideration **MUST** include the following information/materials:

1. Applications and supporting documentation shall be submitted as digital media in Portable Document Format (PDF).

Electronic documents must be submitted through the R2CTPO FTP site:

<https://www3.mydocsonline.com/customerupload/b6d7ca4227566f71b2c340d6e005>

2. The application and all supporting documentation shall be included in one electronic PDF file.

3. All document pages shall be oriented so that the top of the page is always at the top of the computer monitor.
4. Page size shall be either 8-1/2" by 11" (letter) or 11" by 17" (tabloid).
5. PDF documents produced by scanning paper documents are inherently inferior to those produced directly from an electronic source. Documents which are only available in paper format should be scanned at a resolution which ensures the pages are legible on both a computer screen and a printed page. We recommend scanning at 300 dpi to balance legibility and file size. If you are unable to produce an electronic document as prescribed here, please contact R2CTPO staff to discuss other options. If you are unable to upload to the R2CTPO FTP site, please contact R2CTPO staff to discuss other options.
6. Submit any available right-of-way information.
7. **Each application MUST include a Project Map** that clearly identifies the termini of the project, Proximity to Community Assets and Network Connectivity through the use of a one (1) mile radius buffer for Shared Use Path projects and **Transportation Alternatives Activities** and a one-half (½) mile radius buffer for Sidewalk projects. Maximum map size is 11" x 17".
8. In addition, all maps MUST include a **Scale** (in subdivisions of a mile), **North Arrow**, **Title** and **Legend**. Photographs are encouraged and must be captioned.

**Projects that contribute directly to the completion or enhancement of the following trail systems may be eligible for inclusion as Regional Trail Projects:**

1. SunTrail Network
2. Priority and Opportunity Land Trails of the Florida Greenways and Trails System (FGTS) Plan

**Will this proposed project contribute directly to the completion or enhancement of any of the aforementioned regional trail systems?** Yes  No

**R2CTPO staff will provide assistance in completing an application at the request of any member local government.**

## Bicycle/Pedestrian Links

- **2019 Bicycle Suitability Map:** <https://www.r2ctpo.org/planning-studies/bicycle-pedestrian/maps/>
- [Bike Florida, Inc.](#)
- [Bike Safety Guide](#)
- [Bike/Walk Central Florida](#)
- [Biking West Volusia](#)
- [Central Florida Community Traffic Safety Teams](#)
- [Central Florida Safe Routes Portal](#)
- [Central Florida Scenic Byway Brochure](#)
- [Coast to Coast Trail](#)
- [Commute Orlando](#)
- [Commuting by Bike: Safety Guide & Tips](#)
- [Cycling Savvy](#)
- [D5 TransPed Pedestrian and Bicycle Planning Tool](#)
- [East Coast Greenway](#)
- [Flagler County Parks and Recreation](#)
- [Florida East Coast Greenway](#)
- [Florida Bicycle Association](#)
- [Florida Bicycle Law](#)
- [Florida DEP Office of Greenways and Trails](#)
- [Florida DEP Trail Town Program](#)
- [Florida DOT Alert Today, Alive Tomorrow](#)
- [Florida DOT Pedestrian and Bicycle Program](#)
- [Florida DOT Bicycle/Pedestrian Non-Motorized Database System \(Traffic Counts\)](#)
- [Florida DOT Non-Motorized Traffic Monitoring Program](#)
- [Florida DOT Safe Routes to School](#)
- [Florida Greenways and Trails Foundation](#)
- [Florida Pedestrian/Bicycling Safety Resource Center](#)
- [Florida Safe Routes to School](#)
- [Florida Scenic Highways Program](#)
- [Florida Traffic Safety Dashboard/Signal Four Analytics](#)
- [Florida Urban and Community Forestry Grant Program](#)
- [National Center for Safe Routes to School](#)
- [Palm Coast Trail Map & Park Guide](#)
- [Pedestrian and Bicycle Information Center](#)
- [Safe Routes to School National Partnership](#)
- [Safe Routes to School Online Guide](#)
- [St. Johns River to Sea Loop Alliance](#)
- [SUN Trail Network](#)
- [East Central Regional Rail Trail](#)
- [USDOT/FHWA Pedestrian & Bicycle Safety](#)
- [Visit Florida – Florida Trails & Greenways](#)
- [Volusia County Trails Program](#)
- [SRTS Resources List](#)
- [NTSB 2020 Bicycle Safety Research Report](#)



2025 Application for Project Prioritization – **FEASIBILITY STUDY**

**Bicycle/Pedestrian Projects**

All applications must be uploaded to the TPO file transfer site by 4:00 p.m. (EST) on February 28, 2025

[Click this Link to Upload Your Completed Application to the River to Sea TPO](#)

Project Title: \_\_\_\_\_

Applying Agencies (project sponsor): \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail: \_\_\_\_\_

Does the Applying Agency expect to be certified by FDOT to perform work under the Local Agency Program (LAP) process?  YES  NO

If not, what local government agency will perform the work on behalf of the Applying Agency? \_\_\_\_\_

*[Attach a letter of intent from the agency that will perform the work.]*

Governmental entity with maintenance responsibility for roadway facility on which proposed project is located: \_\_\_\_\_

*[If not the same as Applying Agency, attach letter of support for the proposed project from the responsible entity. This letter of support must include a statement describing the responsible entity's expectations for maintenance of the proposed improvements, i.e., what the applying agency's responsibility will be.]*

Priority of this proposed project relative to other applications submitted by the Applying Agency: \_\_\_\_\_

Project Description: \_\_\_\_\_

Project Location (include project length and termini, if appropriate, and attach location map): \_\_\_\_\_

**Project Eligibility for Federal Funds** *(check the appropriate box):*

- the proposed improvement is located on the Federal-aid system. (Reference the Federal Aid Road Report at <http://www.fdot.gov/statistics/fedaid/>);
- the proposed improvement is **not** located on the Federal-aid system, but qualifies as a type of improvement identified in 23 U.S.C. §133 that is not restricted to the Federal-aid system.

**Project Purpose and Need Statement:**

In the space provided below, describe the purpose and need for this proposed project. It is very important that the Purpose and Need Statement is clear and complete. It will be the principal consideration in ranking the project application for a feasibility study. It must convince the public and decision-makers that the expenditure of funds is necessary and worthwhile and that the priority the project is being given relative to other needed transportation projects is warranted. The Purpose and Need Statement will also help to define the scope for the feasibility study, the consideration of alternatives (if appropriate), and project design.

The purpose is analogous to the problem. It should focus on particular issues regarding the transportation system (e.g., mobility and/or safety). Other important issues to be addressed by the project should be identified as ancillary benefits. The purpose should be stated in one or two sentences as the positive outcome that is expected for each criterion. For example, "The purpose is to provide a connection between a park and a school." It should avoid stating a solution as a purpose, such as: "The purpose of the project is to add a sidewalk." It should be stated broadly enough so that no valid solutions will be dismissed prematurely.

The need should establish the evidence that the problem exists, or will exist if anticipated conditions are realized. It should support the assertion made in the Purpose Statement. For example, if the Purpose Statement is based on safety improvements, the Need Statement should support the assertion that there is or will be a safety problem to be corrected. The need should be described for each criterion. When applying for a feasibility study, you should support your Need Statement with the best available evidence. However, you will not be expected to undertake new studies.

Purpose and Need Statements are required for all of the following Priority Criteria:

**Criterion #1 – Proximity to Community Assets (20 points maximum)**

This measure will estimate the potential demand of bicyclists and pedestrians based on the number of productions or attractions the facility may serve within a one (1) mile radius for Shared Use Paths and **Transportation Alternatives Activities** or a one-half (½) mile radius for Sidewalks. A maximum of 20 points will be assessed overall, and individual point assignments will be limited as listed below.

List and describe how the facilities link directly to community assets and who is being served by the facility. Show each of the Community Assets on a Project Area Map through the use of a buffer and describe in the space provided.

<b>Proximity to Community Assets</b>	<b>Check All that Apply</b>	<b>Max. Points</b>
Residential developments, apartments, community housing	<input type="checkbox"/>	4
Activity centers, town centers, office parks, post office, city hall/government buildings, shopping plaza, malls, retail centers, trade/vocational schools, colleges, universities	<input type="checkbox"/>	4
Parks, trail facilities, recreational facilities	<input type="checkbox"/>	4
Medical/health facilities, nursing homes, assisted living, rehabilitation center	<input type="checkbox"/>	4
School bus stop (K-12)	<input type="checkbox"/>	2
Schools (K-12)	<input type="checkbox"/>	2
<b>Maximum Points Awarded</b>		20

**Criterion #1 Description (required):** \_\_\_\_\_



**Criterion #2 – Connectivity and Accessibility and Equitability (15 points maximum)**

This measure considers the gaps that exist in the current network of bike lanes, bike paths and sidewalks. The measurement will assess points based on the ability of the proposed project to join disconnected networks or complete fragmented facilities. Does the project enhance mobility or accessibility for disadvantaged groups, including children, the elderly, the poor, those with limited transportation options and the disabled? Does the project enhance mobility, accessibility, and equitability?

List and describe how this project fits into the local and regional bicycle/pedestrian networks and/or a transit facility. Depict this on the map and describe in the space provided.

<b>Connectivity and Accessibility and Equitability</b>	<b>Check All that Apply</b>	<b>Max. Points</b>
Project provides equitable access to a transit facility	<input type="checkbox"/>	5
Project extends an existing bicycle/pedestrian facility (at one end of the facility)	<input type="checkbox"/>	5
Project provides a connection between two existing or planned/programmed bicycle/pedestrian facilities	<input type="checkbox"/>	5
<b>Maximum Points Awarded</b>		<b>15</b>

**Criterion #2 Description (required):** \_\_\_\_\_

**Criterion #3 – Safety/Security (20 points maximum)**

This measure provides additional weight to applications that have included safety as a component of the overall project, increase the comfort level of bicyclists and pedestrians, and includes school locations identified as hazardous walking/biking zones and areas with significant numbers of safety concerns.

List and describe whether the proposed facility is located within a “hazardous walk/bike zone” in the River to Sea TPO planning area and provide documentation that illustrates how bicycle or pedestrian safety could be enhanced by the construction of this facility.

For more information, contact Volusia or Flagler County School District Student Transportation Services and refer to Florida Statute 1006.23.

<b>Safety/Security</b>	<b>Check All that Apply</b>	<b>Max. Points</b>
The project is located in an area identified as a hazardous walk/bike zone by Volusia or Flagler County School District Student Transportation Services and within the River to Sea TPO planning area. If applicable, provide documentation.	<input type="checkbox"/>	10
The project removes or reduces potential conflicts (bike/auto, bike/ped, and ped/auto). There is a pattern of bike/ped crashes along the project route. The project eliminates or abates a hazardous, unsafe, or security condition in a school walk zone as documented in a school safety study or other relevant study. The project helps the River to Sea TPO meet or exceed adopted Transportation Safety Targets for Non-Motorized Serious Injuries and Fatalities. If applicable, provide documentation such as photos or video of current situation/site or any supportive statistics or studies.	<input type="checkbox"/>	10
<b>Maximum Points Awarded</b>		<b>20</b>

**Criterion #3 Description (required):** \_\_\_\_\_

**Criterion #4 Contribution to Livability (6 points maximum)**

This measure considers how the project positively impacts the Livability in the community. Describe in the space provided.

<b>Contribution to Livability</b>	<b>Check All that Apply</b>	<b>Max. Points</b>
Project includes traffic calming measures	<input type="checkbox"/>	1
Project removes barriers and/or bottlenecks for bicycle and/or pedestrian movements	<input type="checkbox"/>	1
Project includes features which improve the comfort, safety, security, enjoyment or well-being for bicyclists, pedestrians, and/or transit users	<input type="checkbox"/>	1
Project improves transfer between transportation modes	<input type="checkbox"/>	1
Project improves transportation system resiliency and reliability	<input type="checkbox"/>	1
Project reduces or mitigates the storm water impacts of surface transportation	<input type="checkbox"/>	1
<b>Maximum Points Awarded</b>		<b>6</b>

**Criterion #4 Description (required):** \_\_\_\_\_

**Criterion #5 – Contribution to Wildlife and Environmental Sustainability (11 points maximum)**

This measure considers how the project positively impacts wildlife and environmental sustainability in the community.

Describe in the space provided.

<b>Contribution to Wildlife and Environmental Sustainability</b>	<b>Check All that Apply</b>	<b>Max. Points</b>
The project protects wildlife and/or will mitigate any damage or loss of habitat.	<input type="checkbox"/>	6
The project supports infill development and redevelopment and is sensitive to the natural ecosystem.	<input type="checkbox"/>	5
<b>Maximum Points Awarded</b>		<b>11</b>

**Criterion #5 Description (required):** \_\_\_\_\_

**Criterion #6 Enhancements to the Transportation System (9 points maximum)**

This measure considers the demonstrated and defensible relationship to surface transportation.

Describe how this project fits into the local and regional transportation system. Depict this on the map where applicable and describe in the space provided.

Enhancements to the Transportation System	Check All that Apply	Max. Points
Is the project included in an adopted plan?	<input type="checkbox"/>	1
Is the project consistent with the goals of the River to Sea TPO’s Complete Streets Policy on Page 5?	<input type="checkbox"/>	1
Does local government have Land Development Code requirements to construct sidewalks?	<input type="checkbox"/>	1
Does the project improve mobility between two or more different land use types located within ½ mile of each other, including residential and employment, retail or recreational areas?	<input type="checkbox"/>	1
Does the project benefit transit riders by improving connectivity to existing or programmed pathways or transit facilities?	<input type="checkbox"/>	1
Does the project conform to Transit Oriented Development principles?	<input type="checkbox"/>	1
Does the project sponsor have a Complete Streets Policy?	<input type="checkbox"/>	1
Is the project an extension or phased part of a larger redevelopment effort in the corridor/area?	<input type="checkbox"/>	1
Project is located in a “gateway” or entrance corridor as identified in a local government applicant’s master plan, or other approved planning document.	<input type="checkbox"/>	1
Is the project a Trail Town or contributes to achieving the designation?	<input checked="" type="checkbox"/>	1
<b>Maximum Points Awarded</b>		<b>10</b>

Criterion #6 Description (required): \_\_\_\_\_

**Criterion #7 Public Support/Special Considerations (5 points maximum)**

Describe whether the proposed facility has public support and provide documentation (e.g., letters of support/signed petitions/public comments from community groups, homeowners associations, school administrators). Describe any special issues or concerns that are not being addressed by the other criteria.

Public Support/Special Considerations	Check All that Apply	Max. Points
Is documented public support provided for the project? Are there any special issues or concerns?	<input type="checkbox"/>	5
<b>Maximum Points Awarded</b>		<b>5</b>

Criterion #7 Description (required): \_\_\_\_\_

**Criterion #8 Local Matching Funds > 10% of Total Project Cost (20 points maximum)**

If local matching funds greater than 10% of the estimated project cost are available, describe the local matching fund package in detail.

<b>Local Matching Funds &gt; 10% of Total Project Cost</b>	<b>Check One</b>	<b>Max. Points</b>
Is the Applicant committing to a local match greater than 10% of the estimated total project cost?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10.0% < Local Matching Funds < 12.5%	<input type="checkbox"/>	2
12.5% ≤ Local Matching Funds < 15.0%	<input type="checkbox"/>	4
15.0% ≤ Local Matching Funds < 17.5%	<input type="checkbox"/>	6
17.5% ≤ Local Matching Funds < 20.0%	<input type="checkbox"/>	8
20.0% ≤ Local Matching Funds < 22.5%	<input type="checkbox"/>	10
22.5% ≤ Local Matching Funds < 25.0%	<input type="checkbox"/>	12
25.0% ≤ Local Matching Funds < 27.5%	<input type="checkbox"/>	14
27.5% ≤ Local Matching Funds < 30.0%	<input type="checkbox"/>	16
30.0% ≤ Local Matching Funds < 32.5%	<input type="checkbox"/>	18
32.5% ≤ Local Matching Funds	<input type="checkbox"/>	20
<b>Maximum Points Awarded</b>		<b>20</b>

**Criterion #8 Description (required):** \_\_\_\_\_

**Criterion #9 Value-Added Tie Breaker (if necessary) (variable points)**

Projects with equal scores after evaluations using the eight Project Proposal Criteria are subject to the Value-Added Tie Breaker. The BPAC and Project Review Subcommittee are authorized to award tie breaker points based on the additional value added by the project. A written explanation of the circumstances and amount of tie breaker points awarded for each project will be provided.

**River to Sea TPO Complete Streets Policy Goals**

- Reduce injuries and fatalities
- Provide transportation options for people of all ages, physical abilities, and income levels
- Improve health by promoting active lifestyles through design to realize long-term health impacts
- Support equitable access to employment opportunities and civic resources
- Support economically healthy/vibrant communities
- Implement resilient and sustainable solutions



**2025 Application for Project Prioritization – PROJECT IMPLEMENTATION**

**Bicycle/Pedestrian Projects**

All applications must be uploaded to the TPO file transfer site by 4:00 p.m. (EST) on February 28, 2025

[Click This Link to Upload Your Completed Application to the River to Sea TPO](#)

Project Title: \_\_\_\_\_

Applying Agencies (project sponsor): \_\_\_\_\_ Date: \_\_\_\_\_

[Attach a copy of the completed Feasibility Study, or explain in the space provided below for commentary why a Feasibility Study is not attached.]

Commentary: \_\_\_\_\_

**Attach a completed copy of FDOT’s Project Information Application Form.**

**Criteria Summary:**

Priority Criteria	Points
(1) Proximity to Community Assets	20
(2) Connectivity and Accessibility and Equitability	15
(3) Safety/Security	20
(4) Contribution to Livability	6
(5) Cont. to Wildlife and Environmental Sust.	11
(6) Enhancements to the Transportation System	9
(7) Project Readiness	5
(8) Public Support/Special Considerations	5
(9) Local Matching Funds > 10%	20
(10) Value-Added Tie Breaker (if necessary)	variable
<b>Total (excluding Value-Added Tie Breaker)</b>	<b>111</b>

**Criterion #1 – Proximity to Community Assets (20 points maximum)**

This measure will estimate the potential demand of bicyclists and pedestrians based on the number of productions or attractions the facility may serve within a one (1) mile radius for Shared Use Paths and **Transportation Alternatives Activities** or a one-half (½) mile radius for Sidewalks. A maximum of 20 points will be assessed overall, and individual point assignments will be limited as listed below.

List and describe how the facilities link directly to community assets and who is being served by the facility. Show each of the Community Assets on a Project Area Map through the use of a buffer and describe in the space provided.

Proximity to Community Assets	Check All that Apply	Max. Points
Residential developments, apartments, community housing	<input type="checkbox"/>	4
Activity centers, town centers, office parks, post office, city hall/government buildings, shopping plaza, malls, retail centers, trade/vocational schools, colleges, universities	<input type="checkbox"/>	4
Parks, trail facilities, recreational facilities	<input type="checkbox"/>	4
Medical/health facilities, nursing homes, assisted living, rehabilitation center	<input type="checkbox"/>	4
School bus stop (K-12)	<input type="checkbox"/>	2
Schools (K-12)	<input type="checkbox"/>	2
<b>Maximum Points Awarded</b>		<b>20</b>

Criterion #1 Description (required): \_\_\_\_\_

**Criterion #2 – Connectivity and Accessibility and Equitability (15 points maximum)**

This measure considers the gaps that exist in the current network of bike lanes, bike paths and sidewalks. The measurement will assess points based on the ability of the proposed project to join disconnected networks or complete fragmented facilities. Does the project enhance mobility or accessibility for disadvantaged groups, including children, the elderly, the poor, those with limited transportation options and the disabled? Does the project enhance mobility, accessibility, and equitability?

List and describe how this project fits into the local and regional bicycle/pedestrian networks and/or a transit facility. Depict this on the map and describe in the space provided.

Connectivity and Accessibility and Equitability	Check All that Apply	Max. Points
Project provides equitable access to a transit facility	<input type="checkbox"/>	5
Project extends an existing bicycle/pedestrian facility (at one end of the facility)	<input type="checkbox"/>	5
Project provides a connection between two existing or planned/programmed bicycle/pedestrian facilities	<input type="checkbox"/>	5
<b>Maximum Points Awarded</b>		<b>15</b>

Criterion #2 Description (required): \_\_\_\_\_

**Criterion #3 – Safety/Security (20 points maximum)**

This measure provides additional weight to applications that have included safety as a component of the overall project, increase the comfort level of bicyclists and pedestrians, and includes school locations identified as hazardous walking/biking zones and areas with significant numbers of safety concerns.

List and describe whether the proposed facility is located within a “hazardous walk/bike zone” in the River to Sea TPO planning area and provide documentation that illustrates how bicycle or pedestrian safety could be enhanced by the construction of this facility.

For more information, contact Volusia or Flagler County School District Student Transportation Services and refer to Florida Statute 1006.23.

Safety/Security	Check All that Apply	Max. Points
The project is located in an area identified as a hazardous walk/bike zone by Volusia or Flagler County School District Student Transportation Services and within the River to Sea TPO planning area. If applicable, provide documentation.	<input type="checkbox"/>	10
The project removes or reduces potential conflicts (bike/auto, bike/ped, and ped/auto). There is a pattern of bike/ped crashes along the project route. The project eliminates or abates a hazardous, unsafe, or security condition in a school walk zone as documented in a school safety study or other relevant study. The project helps the River to Sea TPO meet or exceed adopted Transportation Safety Targets for Non-Motorized Serious Injuries and Fatalities. If applicable, provide documentation such as photos or video of current situation/site or any supportive statistics or studies.	<input type="checkbox"/>	10
<b>Maximum Points Awarded</b>		<b>20</b>

Criterion #3 Description (required): \_\_\_\_\_

**Criterion #4 Contribution to Livability (6 points maximum)**

This measure considers how the project positively impacts the Livability in the community. Describe in the space provided.

Contribution to Livability	Check All that Apply	Max. Points
Project includes traffic calming measures	<input type="checkbox"/>	1
Project removes barriers and/or bottlenecks for bicycle and/or pedestrian movements	<input type="checkbox"/>	1
Project includes features which improve the comfort, safety, security, enjoyment or well-being for bicyclists, pedestrians, and/or transit users	<input type="checkbox"/>	1
Project improves transfer between transportation modes	<input type="checkbox"/>	1
Project improves transportation system resiliency and reliability	<input type="checkbox"/>	1
Project reduces or mitigates the storm water impacts of surface transportation	<input type="checkbox"/>	1
<b>Maximum Points Awarded</b>		<b>6</b>

Criterion #4 Description (required): \_\_\_\_\_

**Criterion #5 – Contribution to Wildlife and Environmental Sustainability (11 points maximum)**

This measure considers how the project positively impacts wildlife and environmental sustainability in the community.

Describe in the space provided.

Contribution to Wildlife and Environmental Sustainability	Check All that Apply	Max. Points
The project protects wildlife and/or will mitigate any damage or loss of habitat.	<input type="checkbox"/>	6
The project supports infill development and redevelopment and is sensitive to the natural ecosystem.	<input type="checkbox"/>	5
<b>Maximum Points Awarded</b>		<b>11</b>

Criterion #5 Description (required): \_\_\_\_\_

**Criterion #6 Enhancements to the Transportation System (9 points maximum)**

This measure considers the demonstrated and defensible relationship to surface transportation.

Describe how this project fits into the local and regional transportation system. Depict this on the map where applicable and describe in the space provided.

Enhancements to the Transportation System	Check All that Apply	Max. Points
Is the project included in an adopted plan?	<input type="checkbox"/>	1
Is the project consistent with the goals of the River to Sea TPO's Complete Streets Policy on Page 5?	<input type="checkbox"/>	1
Does local government have Land Development Code requirements to construct sidewalks?	<input type="checkbox"/>	1
Does the project improve mobility between two or more different land use types located within ½ mile of each other, including residential and employment, retail or recreational areas?	<input type="checkbox"/>	1
Does the project benefit transit riders by improving connectivity to existing or programmed pathways or transit facilities?	<input type="checkbox"/>	1
Does the project conform to Transit Oriented Development principles?	<input type="checkbox"/>	1
Does the project sponsor have a Complete Streets Policy?	<input type="checkbox"/>	1
Is the project an extension or phased part of a larger redevelopment effort in the corridor/area?	<input type="checkbox"/>	1
Project is located in a "gateway" or entrance corridor as identified in a local government applicant's master plan, or other approved planning document.	<input type="checkbox"/>	1
Is the project a Trail Town or contributes to achieving the designation?	<input checked="" type="checkbox"/>	1
<b>Maximum Points Awarded</b>		<b>10</b>

Criterion #6 Description (required): \_\_\_\_\_



**Criterion #7 Project "Readiness" (5 Points maximum)**

This measure considers the state of project readiness. Describe project readiness in the space provided.

<b>Project Readiness</b>	<b>Check All that Apply</b>	<b>Max. Points</b>
Is there an agreement and strategy for maintenance once the project is completed, identifying the responsible party?	<input type="checkbox"/>	2
Is the project completed through the design phase?	<input type="checkbox"/>	1
Is right-of-way readily available and documented for the project?	<input type="checkbox"/>	2
<b>Maximum Points Awarded</b>		<b>5</b>

**Criterion #7 Description (required):** \_\_\_\_\_

**Criterion #8 Public Support/Special Considerations (5 points maximum)**

Describe whether the proposed facility has public support and provide documentation (e.g., letters of support/signed petitions/public comments from community groups, homeowners associations, school administrators). Describe any special issues or concerns that are not being addressed by the other criteria.

<b>Public Support/Special Considerations</b>	<b>Check All that Apply</b>	<b>Max. Points</b>
Is documented public support provided for the project? Are there any special issues or concerns?	<input type="checkbox"/>	5
<b>Maximum Points Awarded</b>		<b>5</b>

**Criterion #8 Description (required):** \_\_\_\_\_

**Criterion #9 Local Matching Funds > 10% of Total Project Cost (20 points maximum)**

If local matching funds greater than 10% of the estimated project cost are available, describe the local matching fund package in detail.

<b>Local Matching Funds &gt; 10% of Total Project Cost</b>	<b>Check One</b>	<b>Max. Points</b>
Is the Applicant committing to a local match greater than 10% of the estimated total project cost?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10.0% < Local Matching Funds < 12.5%	<input type="checkbox"/>	2
12.5% ≤ Local Matching Funds < 15.0%	<input type="checkbox"/>	4
15.0% ≤ Local Matching Funds < 17.5%	<input type="checkbox"/>	6
17.5% ≤ Local Matching Funds < 20.0%	<input type="checkbox"/>	8
20.0% ≤ Local Matching Funds < 22.5%	<input type="checkbox"/>	10
22.5% ≤ Local Matching Funds < 25.0%	<input type="checkbox"/>	12
25.0% ≤ Local Matching Funds < 27.5%	<input type="checkbox"/>	14
27.5% ≤ Local Matching Funds < 30.0%	<input type="checkbox"/>	16
30.0% ≤ Local Matching Funds < 32.5%	<input type="checkbox"/>	18
32.5% ≤ Local Matching Funds	<input type="checkbox"/>	20
<b>Maximum Points Awarded</b>		<b>20</b>

**Criterion #9 Description (required):** \_\_\_\_\_

**Criterion #10 Value-Added Tie Breaker (if necessary) (variable points)**

Projects with equal scores after evaluations using the eight Project Proposal Criteria are subject to the Value-Added Tie Breaker. The BPAC and Project Review Subcommittee are authorized to award tie breaker points based on the additional value added by the project. A written explanation of the circumstances and amount of tie breaker points awarded for each project will be provided.

**River to Sea TPO Complete Streets Policy Goals**

- Reduce injuries and fatalities
- Provide transportation options for people of all ages, physical abilities, and income levels
- Improve health by promoting active lifestyles through design to realize long-term health impacts
- Support equitable access to employment opportunities and civic resources
- Support economically healthy/vibrant communities
- Implement resilient and sustainable solutions



## 2025 Priority Process for Bicycle/Pedestrian Projects

### Feasibility Studies

1. Local government submits project(s)
2. BPAC reviews and ranks projects for feasibility studies
3. The TPO Board will approve a final ranking of all projects
4. TPO requests a Fee Proposal from consultant to perform a feasibility study
5. TPO schedules a scoping meeting with the consultant, FDOT and local government(s)
6. Consultant provides Fee Proposal to TPO
7. Local government pays the 10% local match for the feasibility study based on the Fee Proposal. TPO pays the majority of the cost for a consultant to perform feasibility studies on the higher-ranking projects. (Local governments can bypass the TPO Study if they pay for the feasibility study themselves.)
8. TPO gives the consultant a Notice to Proceed on the feasibility study
9. Draft feasibility study is reviewed and approved by the TPO, FDOT and local government(s)
10. Final feasibility study is completed

### Project Implementation

1. Local government submits project(s) and an official letter agreeing to pay at least 10% of the programmed project implementation cost, and agreeing to pay for any cost overruns
2. BPAC reviews and ranks projects for project implementation
3. The TPO Board will approve a final ranking of all projects
4. TPO coordinates with FDOT to program the project in the next available fiscal year of the FDOT Work Program
5. Construction of top ranked project is approximately 2-4 years

**SUMMARY SHEET  
BPAC  
OCTOBER 9, 2024**

**V. STAFF COMMENTS**

→ White Cane Awareness and Mobility Week Events

**VI. INFORMATION ITEMS**

- BPAC Attendance Record
- BPAC Project Review Subcommittee Report
- FDOT Multimodal Workshop 2024
- TPO Board Report
- TPO Outreach & Activities
- TPO Upcoming Events
- 2024 Multimodal Workshop- Doorstep to Destination Flyer

**VII. BPAC MEMBER COMMENTS**

**VIII. ADJOURNMENT**

***\*\*\*The next meeting of the BPAC will be on Wednesday, November 13, 2024\*\*\****

## BPAC ATTENDANCE 2024

<b>LEGEND:</b>	IN PERSON	P	VIRTUAL	V	EXCUSED	E	ABSENT	A
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Name	Representing	Appt. Date	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Notes
Doug Hall	Daytona Beach	03/2012	P	E	E	V	V	E		V	P				
Victor Ramos	Daytona	03/2024			P	E	V	E		E	P				
Terry Lodge	DeBary	08/2020	P	P	P	P	P	P		E	P				
Ted Wendler	DeLand	05/2011	P	E	P	P	P	P		P	P				
Teresa Heavener	Edgewater	09/2024									P				
Vacant	Flagler Beach														
Jauxniece Palmer	Flagler Beach Alternate	05/2023	A	A	A	A	A	A		A	A				
Larry Coletti	Flagler County	02/2016	V	P	P	P	P	E		P	P				
Vacant	Flagler County Alternate														
Patrick McCallister	Lake Helen	02/2022	E	A	V	E	A	A		A	A				
Nic Mostert	New Smyrna Beach	03/2015	P	P	P	P	P	P		P	P				
Bob Storke	Orange City	12/2007	P	P	P	P	P	P		P	P				
Gayle Belin	Ormond Beach	01/2015	E	P	P	P	P	P		P	P				
James Lowry	Palm Coast	03/2024				P	P	E		V	V				
Laura Schweinsberg	Palm Coast Alt	03/2024				P	P	A		P	P				
Lee Rogowski	Port Orange	04/2024				P	P			E	P				
Tom Bahlada	Ponce Inlet	11/2023	P	P	P	P	E	E		E	P				
Nancy Epps	Ponce Inlet Alt	08/2021	V	V	V	V	V	P		V					
Christy Gillis	South Daytona	01/2016	V	E	V	E	E	A		V	E				
Vacant															
Elizabeth Bonds	Volusia County	10/2023	P	P	P	P	E	V		P	P				
Jason Aufdenberg	Volusia County	07/2012	P	P	P	P	P	V		P	P				
Maggie Ardito	Volusia County	02/2022	P	P	P	P	P	V		V	V				
Emery Jeffreys	Volusia County Alternate	05/2022	P	P	P		P	P		P					
Eileen Sharp	Volusia County	04/2023	P	P	P	P	P	E		P	P				
Suzette Cameron	Large City-Port Orange	11/2023	V	A	V	V	A	V		V	V				
Penelope Cruz	Large City-PO Alternate	11/2023	V	A			A	V							
Jacob Luncsford	VC Transit Division	03/2023	P	P	P	P	P	A		A	V				
Ralf Heseler	VC Transit Division Alternate	03/2023								A					
Robert "BJ" Voges	VC School Board	08/2024									P				
David German	VC School Board-Alternate	03/2023	P	V	P	A	P	A		A					
Adam Mengel	Flagler County	08/2021	P	P	V	P	A	P		A	P				
Sean Castello	VC Traffic Engineering	09/2022	A	A	A										
Meghan Lindsey/Jay Williams	VC Traffic Eng-Alternate	08/2022	A	P	A	P	P	V		P	V				
Hamid Tabassian/Amy Stroger	Flagler County Transit	08/2023	A	E	E		P	P		A	P				
Trevor Martin	FC Transit-Alternate	08/2023	A	A	A					A					
Stephanie Phillips	FDOT Advisor	11/2019	E	V	P	P	V	V		A	P				
<b>QUORUM:</b>			Y	Y	Y	Y	Y	Y	N		Y	Y			

<b>VACANCIES:</b>
Beverly Beach Bunnell Daytona Beach Shores  Holly Hill Oak Hill Pierson Volusia County Flagler County Schools



**BPAC Project Review Subcommittee  
Meeting Summary  
September 30, 2024**

- Reviewed the General Instructions, Bicycle/Pedestrian Project Applications, Resolutions 2023-22, 2023-23, 2023-24, and 2024 Priority Project Process Schedule.
- Approved a motion to recommend improvements to the project prioritization process.

**\*\*No additional subcommittee meetings are scheduled\*\***



**River to Sea TPO Board  
Meeting Summary  
September 25, 2024**

- Approved Consent Agenda including the August 28, 2024 TPO Board meeting minutes; rescheduling the November 27, 2024 TPO Board meeting to November 20, 2024; and an amendment to the FY 2024/25 TPO Budget
- Approved the following slate of TPO Officers to fill vacancies for the remainder of the FY 2024/25 term: Chairperson: Vice Mayor Sander; 1<sup>st</sup> Vice Chairperson/Treasurer: Council Member Foley; 2<sup>nd</sup> Vice Chairperson/Secretary: Council Member Robins
- Approved Interlocal Agreement with the North Florida TPO for urban area coordination
- Approved the new logo for the Volusia-Flagler TPO
- Received a presentation and discussion of FY 2023/24 TPO Public Involvement Activities
- Received a presentation and discussion of 2024 Mobility Week and the Ride Roll Stroll Challenge
- Received the FDOT report; announced the most up-to-date project information, which can be found at [www.cflroads.com](http://www.cflroads.com); and provided reminders for input on the 2055 Florida Transportation Plan (FTP) and Mobility Week
- Received the Executive Director’s report regarding updates on the status of project programming in the Tentative Work Program and updates on the new office location with a projected move-in date of February 2025
- Received TPO Board member comments

***The next River to Sea TPO Board meeting will be on Wednesday, October 23, 2024, at 9:00 a.m.***





# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

September 2024

## Upcoming Events in October

On October 1, 2024, the River to Sea TPO will join the Daytona Beach Police Department and numerous other organizations to participate in this year's National Night Out! Held at Jackie Robinson Ballpark, the TPO will host a table and educate attendees on bicycle, pedestrian, and driver safety. Educational and safety information and items will be given out in an effort to bring much needed attention to safety.

**THE DAYTONA BEACH POLICE DEPARTMENT PRESENTS**

# NATIONAL NIGHT OUT

Join DBPD as we promote crime prevention, police-community partnerships and neighborhood camaraderie.

**FREE FAMILY FUN FOR ALL!**

**TUESDAY, OCTOBER 1**  
 5 PM - 8PM  
 JACKIE ROBINSON BALLPARK  
 105 E ORANGE AVENUE

Food - Music - Dancing - Games - Raffles - Giveaways - Police Vehicle Tours - Children's Activities - Community Resources - And More!

For General Information and Vendor Information:  
 Email: [youngt@dbpd.us](mailto:youngt@dbpd.us)

ALSO COMING UP:

- VCARD
- ICEBREAKER
- OCTOBER 24
- LPGA
- INTERNATIONAL
- 5:30 - 8:30 PM

PORT ORANGE  
**FAMILY DAYS**  
 OCT. 10TH-13TH

COMMUNITY EXPO  
 COMMUNITY PARADE  
 LIVE MUSIC - FOOD TRUCKS  
 ART HAUS STREET PAINTING  
 FOOD TRUCKS-WORSHIP SERVICE  
 HALIFAX VETERINARY PET PARADE  
 OPENING NIGHT CARNIVAL SPECIALS  
 FOREIGNER/BAD COMPANY TRIBUTE BAND  
 NEIL DIAMOND TRIBUTE

**AFFORDABLE FUN FOR THE WHOLE FAMILY!**

QUIET TIME CARNIVAL RIDES 10/10 3-4:30  
 FREE KID'S ZONE SAT & SUN

**\$25** CARNIVAL PRE-SALE SPECIAL 9A - 10/10 @ 3 PM SAVE \$5!

PORT ORANGE CITY CENTER  
 POCTRUST.ORG 386-506-5935  
 FREE ADMISSION-FREE PARKING-FREE ENTERTAINMENT

Logos for Port Orange Community Trust, Halifax Health, and VyStar.

The River to Sea TPO will also be at Port Orange Family Days on Saturday, October 12, from 9:00 am to 5:00 pm. We will be engaging attendees in conversations about bicycle, pedestrian, and driver safety and reinforcing the safety message with educational literature.

If you are interested in helping the TPO out at any of these events, whether it is for one hour or four, please contact Pamela at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) or 386.226.0422 ext. 2041632





**MOBILITY WEEK**  
WHAT MOVES YOU?



**MOBILITY WEEK**<sup>SM</sup>



**MOBILITY WEEK**  
WHAT MOVES YOU?

# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

September 2024

## VCARD Planning Event

On September 19, River to Sea TPO Executive Director, Colleen Nicoulin was a speaker at a VCARD event titled: Bridging Local and Regional Planning: Integrating Development Review and Transportation Decision Making. The event was held at Stetson University. At the event, Ms. Nicoulin discussed the River to Sea TPO's role in transportation decision making and how local development decisions impact the TPO's plans and programs. She provided updates on major transportation projects in Volusia County over the next 20 years. Ms. Jessica Gow, Cobb Cole, gave a crash course on Volusia County's development review standards, permitting processes, zoning, and site plans. Among those in attendance were Volusia County Council Member Matt Reinhart, Lake Helen Vice Mayor Roger Eckert, and numerous TCC members.



ABOVE: SPEAKERS JESSICA GOW AND COLLEEN NICOULIN



ABOVE: COLLEEN NICOULIN SPEAKING TO EVENT ATTENDEES

## Ongoing Projects, Studies, & Activities

- Safe Streets and Roads for All (SS4A) Grant Implementation
- Best Foot Forward for Pedestrian Safety Program
- 2050 Long Range Transportation Plan (LRTP) Development
- TPO Apportionment Implementation
- Distracted Driving Awareness Pilot Program
- FY 2023/24 TPO Audit
- TPO Website Update
- Mobility Week Planning
- Public Participation Plan (PPP) Update
- Title VI & Limited English Proficiency Plan (LEP) Updates

## 2024 Mobility Week & the Ride Roll Stroll Challenge

The Ride Roll Stroll Challenge began October 1 and runs through November 2! It's not too late to join the challenge! 2024 Mobility Week events will be announced shortly! For more information go to:

- [2024 Mobility Week](#)
- [Ride Roll Stroll Challenge](#)

Follow the River to Sea TPO:





## October - November 2024 Events

### October 1

#### **National Night Out – Daytona Beach**

5:00 pm – 8:00 pm

Jackie Robinson Ballpark

105 E Orange Ave, Daytona Beach

The TPO will have a table at this event and will be sharing information on bicycle, pedestrian, and driver safety

More info: [Click Here](#)

### October 2

#### **Central Florida Commuter Rail Commission (CFCRC) Technical Advisory Committee (TAC) Meeting**

2:00 pm – 3:00 pm

Lynx Administrative Building

455 North Garland Ave, Orlando

More info: [Click Here](#)

### October 3

#### **Volusia County Community Traffic Safety Team (CTST) Meeting**

9:00 am – 10:00 am

Volusia County Public Works Northeast Services Facility

3771 W International Speedway Blvd, Daytona Beach

### October 8

#### **Flagler County Community Traffic Safety Team (CTST) Meeting**

9:00 am – 10:00 am

Flagler County Commissioner Conference Room

1769 E. Moody Blvd, Bldg. 2, Bunnell

### October 11

#### **Central Florida MPO Alliance (CFMPOA) Meeting**

10:00 am – 12:00 pm

MetroPlan Orlando

50 S. Orange Avenue, Suite 200, Orlando

More info: [Click Here](#)

### October 12

#### **Port Orange Family Days**

9:00 am – 5:00 pm

Port Orange City Center

1000 City Center Circle, Port Orange

The TPO will have a table at this event and will be sharing information on bicycle, pedestrian, and driver safety

More info: [Click Here](#)



## October - November 2024 Events

### October 23

#### Florida Metropolitan Planning Partnership (FMPP) Meeting

8:00 am – 5:00 pm  
Hilton Daytona Beach Oceanfront Resort  
100 North Atlantic Ave, Daytona Beach  
More info: [Click Here](#)

### October 24

#### MPO Advisory Council (MPOAC) Meeting

1:00 pm – 5:00 pm  
The Florida Hotel & Conference Center  
1500 Sand Lake Rd, Orlando  
More info: [Click Here](#)

### October 24

#### Central Florida Commuter Rail Commission (CFCRC) Board Meeting

2:00 pm – 4:00 pm  
Lynx Administrative Building  
455 North Garland Ave, Orlando  
More info: [Click Here](#)

### October 24

#### VCARD Icebreaker

5:30 pm – 8:30 pm  
LPGA Clubhouse  
1000 Champions Dr, Daytona Beach  
The River to Sea TPO will have a table at this event and will be sharing what the TPO does as well as bicycle, pedestrian, and driver safety information  
More info: [Click Here](#)

### October 25 – November 2

#### SAVE THE DATE: Mobility Week

Multiple Locations & Times TBD  
The TPO will be participating in multiple events for Mobility Week which will be announced at a later date  
More info: [Click Here](#)

### November 1

#### Palm Coast Trail Walk & Helmet Fitting

4:00 pm  
Lehigh Trailhead  
1350 Belle Terre Parkway, Palm Coast  
The TPO will have a table at this event and be fitting attendees for free bicycle helmets  
More info to follow



## October - November 2024 Events

### November 6

#### Central Florida Commuter Rail Commission (CFCRC) Technical Advisory Committee (TAC) Meeting

2:00 pm – 3:00 pm

Lynx Administrative Building

455 North Garland Ave, Orlando

More info: [Click Here](#)

### November 7

#### Volusia County Community Traffic Safety Team (CTST) Meeting

9:00 am – 10:00 am

Volusia County Public Works Northeast Services Facility

3771 W International Speedway Blvd, Daytona Beach

### November 7 - 8

#### FDOT Transportation Symposium

1:00 pm – 5:00 pm (11/7) & 8:00 am – 12:00 noon (11/8)

The Hilton Orlando

6001 Destination Parkway, Orlando

More info: [Click Here](#)

### November 12

#### Flagler County Community Traffic Safety Team (CTST) Meeting

9:00 am – 10:00 am

Flagler County Commissioner Conference Room

1769 E. Moody Blvd, Bldg. 2, Bunnell

### November 14

#### Central Florida Commuter Rail Commission (CFCRC) Board Meeting

2:00 pm – 4:00 pm

Lynx Administrative Building

455 North Garland Ave, Orlando

More info: [Click Here](#)

### November 16

#### Bike/Walk Central Florida Port Orange Bike Safety Day

9:00 am – 12:00 am

Riverwalk Park, Port Orange

The TPO will be fitting helmets at this event.

More info: [Click Here](#)

### November 21

#### Families and Communities Together (FACT) Fair

5:30 pm – 7:00 pm

Campbell Middle School, Daytona Beach

The TPO will have a table at this event and will be promoting safe biking, walking, and driving habits.

More info: [Click Here](#)

SAVE THE DATE!

# MULTIMODAL WORKSHOP 2024

## FROM DOORSTEP TO DESTINATION



City of Orlando City Hall  
& LYNX Central Station



Tuesday,  
October 29, 2024



8:30 AM to 4:00 PM

## ENHANCING FIRST/LAST MILE CONNECTIONS TO TRANSIT

The Mobility Week 2024 Multimodal Transportation Workshop aims to educate and empower agency professionals by showcasing successful initiatives of **first/last mile connections to transit** and providing hands-on learning experiences of these connections in action. **Attendees will gain insights into planning, designing, and funding first/last mile projects, while engaging and collaborating with peers.**

**Come join us to develop actionable strategies on connecting from Doorstep to Destination!**

Attendees are encouraged to ride transit to the event. Both SunRail and LYNX are offering free rides on October 29th in recognition of Mobility Week.



**CALENDAR INVITE AND REGISTRATION LINK WILL FOLLOW SHORTLY!**

In the meantime, feel free to reach out to Jasmine Blais at [jblais@kittelson.com](mailto:jblais@kittelson.com) with any questions.

