

**Citizens' Advisory Committee (CAC)
Meeting Minutes
September 17, 2024**

CAC Members Physically Present:

Shawn Collins
Emily Nice
John MacFarlane
Janet Deyette
Christine Power
Greg Feldman, Vice Chairperson
Bob Williams
Bob Storke
Mark Stancel
Humayun Khawaja
Wayne Josvai
Jim Tuholski
Pam Phillips
Dave Castagnacci, Chairperson
Elizabeth Lendian
Jacob Lunceford
Kia Powell (non-voting advisor)

CAC Members Virtually Present:

Ed Fendley
Omar Atallah (non-voting)
Jay Williams (non-voting)

CAC Members Absent:

Kerry Karl (excused)
Trevor Martin
Fred Heyne
Paul Martel
Karen Pittman
Bobby Ball (excused)
Hamid Tabassian (non-voting)
Richard Zion (non-voting)

Others Physically Present:

Donna King, Recording Secretary
Colleen Nicoulin
Stephan Harris
Pamela Blankenship
Melissa McKinney
Jonathan Scarfe
Gillis Blais

Representing:

Daytona Beach
Daytona Beach Alternate
DeBary
Deltona
Edgewater
Flagler County
New Smyrna Beach
Orange City
Palm Coast
Palm Coast Alternate
Ponce Inlet
South Daytona
Volusia County D-2 Alternate
Volusia County
Volusia County
Volusia County Transit Services
FDOT

Representing:

Flagler Beach
VC Traffic Engineering
VC Traffic Engineering Alternate

Representing:

DeLand
Flagler County Transit
Ormond Beach
Pierson
Pierson Alternate
Port Orange
Flagler County Traffic Engineering
FC Traffic Engineering Alternate

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
Citizen

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with fifteen voting members and one non-voting member physically present; one voting and two non-voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Feldman to allow members attending virtually to participate and vote. The motion was seconded by Mr. Stancel and carried unanimously.*

II. Public Comment/Participation

There was no public comment/participation.

III. Action Items

A. Review and Approval of the August 20, 2024 CAC Meeting Minutes

MOTION: *A motion was made by Ms. Phillips to approve the August 20, 2024 CAC minutes. The motion was seconded by Mr. MacFarlane and carried unanimously.*

B. Review and Recommend Approval of Interlocal Agreement with the North Florida TPO for Urban Area Coordination

Ms. Nicoulin stated that following the 2020 Census, the Daytona Beach-Palm Coast-Port Orange Urbanized Area now extends slightly into St. Johns County. As part of the approved Apportionment Plan, the River to Sea TPO expanded its boundaries to include all of Flagler County, while St. Johns County remains under the jurisdiction of the North Florida TPO. This results in both TPOs serving the same Census Urban Area. The purpose of this agreement is to formalize cooperation between the two TPOs to address transportation needs in the overlapping area, with the North Florida TPO responsible for all of St. Johns County, and the River to Sea TPO responsible for all of Flagler County. She also mentioned that the North Florida TPO and the River to Sea TPO utilize the same third-party legal counsel.

Ms. Nicoulin addressed the questions raised by CAC members regarding the urban area boundary, the potential impacts of the River to Sea TPO name change on the Interlocal Agreement, if there were conflicts related to using the same third-party legal counsel, and the prioritization of specific projects.

MOTION: *A motion was made by Mr. Williams to recommend approval of the Interlocal Agreement with the North Florida TPO for urban area coordination. The motion was seconded by Ms. Power and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of FY 2023/24 TPO Public Involvement Activities

Ms. Blankenship gave a PowerPoint presentation on the TPO's public involvement over the past fiscal year. She emphasized the importance of committee and board attendance and shared data on committee vacancies, website activity, social media engagement, and the monthly email newsletter. Key outreach events from the past year were highlighted, including a partnership with FDOT to distribute 72,000 buck slips to Flagler County residents via registration renewals. FDOT plans to extend this initiative to other Central Florida counties, including Volusia. Ms. Blankenship outlined upcoming outreach activities.

Ms. Blankenship responded to BPAC members' questions regarding the rebranding of the TPO's social media, increasing committee member involvement in outreach activities, whether the MPOAC continues to lobby at the legislative level and if committee chairpersons are permitted to lobby, as well as the vacancies on the CAC.

Mr. Stephan Harris discussed his experience during a previous Votran trip while wearing vision-occluding glasses.

B. Presentation and Discussion of 2024 Mobility Week and the Ride Roll Stroll Challenge

Ms. Blankenship shared details about the upcoming Mobility Week, hosted by the Florida Department of Transportation, and the Ride Roll Stroll Challenge. Mobility Week is a statewide initiative promoting safety and multimodal travel options, encouraging local partners to host or support events that advance these goals. It brings together agencies to maximize resources, increase visibility, and foster regional collaboration.

She encouraged participation in the Ride Roll Stroll Challenge, running from October 1 to November 2, with Mobility Week occurring from October 25 to November 7. Participants can win various prizes, including gift cards and free transit for a year. To join, visit rethinkyourcommute.com or download the "Rethink Your Commute" app, where trips can be recorded to qualify for prizes. The platform is ADA-accessible and available in English and Spanish, with mobile apps for iOS and Android.

C. FDOT Report

Ms. Powell provided an overview of the FDOT report, highlighting that the latest project updates are available at www.cflroads.com. She also announced that the next regional workshop for the 2055 Florida Transportation Plan (FTP) will take place on Thursday, September 19, 2024, from 9:30 a.m. to 11:30 a.m. in Winter Park. Additionally, she noted that further details, including information on future meetings and opportunities for public involvement, can be found at www.FloridaFTP.com.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin provided comprehensive updates on several key developments, including the River to Sea TPO's name change; new logo; the launch of an updated website designed to enhance user experience; the Interlocal Agreement the counties and cities must execute; and updates on the TPO's new office.

VI. CAC Member Comments

Mr. Stancel asked about the interchange at SR 100 and Seminole Woods Parkway as he could not find any information on the project.

Ms. Nicoulin stated that she would check on it and get back to him.

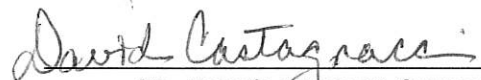
VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:13 p.m.

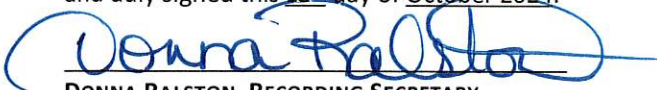
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MR. DAVE CASTAGNACCI, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the September 17, 2024 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 15th day of October 2024.



**DONNA RALSTON, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

***** A recording of the September 17, 2024 CAC meeting is available upon request.***