

**Citizens' Advisory Committee (CAC)
Meeting Minutes
August 20, 2024**

CAC Members Physically Present:

Shawn Collins
John MacFarlane
Kerry Karl
Janet Deyette
Ed Fendley
Greg Feldman, Vice Chairperson
Bob Williams
Bob Storke
Fred Heyne
Mark Stancel
Humayun Khawaja
Karen Pittman
Bobby Ball
Jim Tuholski
Pam Phillips
Dave Castagnacci, Chairperson
Jacob Lunceford
Kia Powell (non-voting advisor)

CAC Members Virtually Present:

Christine Power
Jay Williams (non-voting)

CAC Members Absent:

Emily Nice (excused)
Trevor Martin
Wayne Josvai
Elizabeth Lendian
Hamid Tabassian (non-voting)
Richard Zion (non-voting)

Others Physically Present:

Donna King, Recording Secretary
Colleen Nicoulin
Stephan Harris
Pamela Blankenship
Loreen Bobo
Melissa McKinney
Gillis Blais

Others Virtually Present:

Heather Garcia

Representing:

Daytona Beach
DeBary
DeLand
Deltona
Flagler Beach
Flagler County
New Smyrna Beach
Orange City
Ormond Beach
Palm Coast
Palm Coast Alternate
Pierson Alternate
Port Orange
South Daytona
Volusia County D-2 Alternate
Volusia County
Volusia County Transit Services
FDOT

Representing:

Edgewater
VC Traffic Engineering Alternate

Representing:

Daytona Beach Alternate
Flagler County Transit
Ponce Inlet
Volusia County
Flagler County Traffic Engineering
FC Traffic Engineering Alternate

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
Citizen

Representing:

VHB

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with sixteen voting members and one non-voting member physically present; and one voting and one non-voting member virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Feldman to allow members attending virtually to participate and vote. The motion was seconded by Mr. Stancel and carried unanimously.*

II. Public Comment/Participation

There was no public comment/participation.

III. Action Items

A. Review and Approval of the June 18, 2024 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Storke to approve the June 18, 2024 CAC minutes. The motion was seconded by Mr. Feldman and carried unanimously.*

B. Review and Recommend Approval of Resolution 2024-## Amending the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP) (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin provided detailed information regarding the proposed amendments to the FY 2024/25 to FY 2028/29 TIP. She presented the "roll-forward amendment," which is a routine process that ensures projects from the previous TIP are carried forward into the new fiscal year. This amendment captures ongoing projects that need to continue into the new TIP year. Additionally, there are a few new projects being introduced, as well as a project already in the TIP that has received additional funding. Funding was secured through Legislative appropriations during the last Legislative session for a few projects, which she reviewed.

Ms. Nicoulin addressed CAC members' concerns regarding how to find the location and the scope of work for the projects and why the interchange at SR 100/Seminole Woods wasn't included on this list.

MOTION: *A motion was made by Ms. Karl to recommend approval of Resolution 2024-## amending the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP). The motion was seconded by Ms. Deyette and carried unanimously by roll call vote.*

C. Review and Recommend Approval of Resolution 2024-## Amending the FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin provided a detailed overview of the proposed UPWP, explaining that it is the TPO's two-year work plan and program, with an associated budget. The amendment she discussed impacts the budget. She reviewed the proposed amendments and noted that future consultant support services will be amended into the UPWP as new projects arise.

Ms. Nicoulin responded to the CAC members' inquiries regarding whether this amendment will expand the scope of any existing consulting contracts, the extent of the budget increase, the inclusion of engineering services, and whether the TPO is aware of the funding amounts received by other TPOs.

MOTION: *A motion was made by Mr. Feldman to recommend approval of Resolution 2024-## amending the FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP). The motion was seconded by Mr. Storke and carried unanimously.*

D. Review and Recommend Approval to Change the Name of The River to Sea Transportation Planning Organization to the Volusia-Flagler Transportation Planning Organization

Ms. Nicoulin explained that the TPO recently completed an apportionment process, during which they reviewed their planning area boundary and membership. The TPO Board approved an Apportionment Plan that expanded the TPO's boundary to include all of Flagler County. This plan was submitted to the Governor's office in January and received approval last week. The TPO will now update its interlocal agreement with all jurisdictions in its

planning area. As part of this update, the TPO Board is proposing a name change from the River to Sea TPO to the Volusia-Flagler TPO to better represent the geographic area that is served. Next week, the TPO will present a resolution to the board to facilitate this name change through a fictitious name registration before the interlocal agreement is fully executed, as the approval process across all jurisdictional governing bodies may take a couple of months.

Ms. Nicoulin addressed the CAC members' questions concerning the cost implications of the name change, the origin of the name change proposal, and strategies to maintain the solidity of historical contracts.

MOTION: *A motion was made by Mr. Feldman to change the name of the River to Sea Transportation Planning Organization to the Volusia-Flagler Transportation Planning Organization. The motion was seconded by Mr. MacFarlane and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of FDOT's Central Florida Safety Strategic Plan

Ms. Loreen Bobo, FDOT District 5 Safety Administrator, delivered a PowerPoint presentation on FDOT's Central Florida Safety Strategic Plan. She provided an overview of District 5's fatality statistics since 2016 and outlined the nine-month process of developing the Safety Strategic Plan, which emphasizes safer street designs, behavior change, and a commitment to achieving zero fatalities and serious injuries. Ms. Bobo also mentioned that FDOT is forming a steering committee to monitor annual progress and prioritize future actions. An annual safety summit will bring together all partners, with the most recent summit having been held on May 17, 2024.

Ms. Bobo addressed CAC members' inquiries on several key issues, including identifying changes in behavior, balancing street design with costs, efforts to allocate more funding for safety improvements, who develops street designs, where to find data on fatalities for Palm Coast and Flagler County, the comparison of Florida's texting while driving law with those of other states, and the level of collaboration between FDOT and local law enforcement.

B. FDOT Report

Ms. Powell provided an overview of the FDOT report and noted that the most current project information is available at www.cflroads.com. She also discussed FDOT's 2055 Florida Transportation Plan (FTP), scheduled for adoption in November 2025. The FTP Steering Committee will hold its next meeting on August 21, 2024, at 9:00 a.m. in Merritt Island, with additional meetings planned over the following two months. She also pointed out that FDOT released its third Compass newsletter which she will email after the meeting.

C. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin announced that the DeLand SunRail Station held its grand opening ceremony on Friday, August 9, 2024. She also mentioned that Votran is now offering a circulator service that connects with SunRail routes.

Mr. Lunceford announced that Votran, in partnership with the City of DeLand and FDOT, is offering a free circulator service from the DeLand SunRail Station to downtown DeLand. The service operates Monday through Friday from 12:30 pm to 7:45 pm and is primarily intended for tourists visiting DeLand for shopping and dining. The circulator runs hourly with seven stops in downtown DeLand, one of which is within walking distance of Stetson University. Votran will soon install bus stop signs, which are distinct from regular Votran signage. Additional details are available on the Votran website and schedules are available on the back table.

VI. CAC Member Comments

Chair Castagnacci asked about current SunRail ridership data.

Ms. Nicoulin responded that she would get that information.

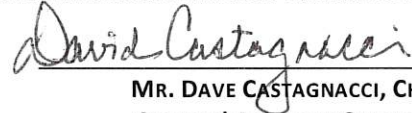
VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary
- VCARD Event: Bridging Local and Regional Planning: Integrating Development Review & Transportation Decision-Making

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:19 p.m.


RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MR. DAVE CASTAGNACCI, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the August 20, 2024 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 17th day of September 2024.



DONNA RALSTON, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the August 20, 2024 CAC meeting is available upon request.**