

**Citizens' Advisory Committee (CAC)
Meeting Minutes
June 18, 2024**

CAC Members Physically Present:

Shawn Collins
Emily Nice
John MacFarlane
Janet Deyette
Christine Power
Trevor Martin
Bob Williams
Bob Storke
Fred Heyne
Mark Stancel
Humayun Khawaja
Karen Pittman
Bobby Ball
Dave Castagnacci, Chairperson
Elizabeth Lendian
Kia Powell (non-voting advisor)

CAC Members Virtually Present:

Ed Fendley
Omar Atallah (non-voting)
Jay Williams (non-voting)
Jacob Lunceford

CAC Members Absent:

Kerry Karl (excused)
Greg Feldman, Vice Chairperson (excused)
Wayne Josvai (excused)
Katheryn Meagher
Patricia Lipovsky
Pam Phillips (excused)
Hamid Tabassian (non-voting)
Richard Zion (non-voting)

Others Physically Present:

Donna King, Recording Secretary
Colleen Nicoulin
Stephan Harris
Pamela Blankenship
Gillis Blais

Others Virtually Present:

Jessica Entwistle
Jonathan Knight
Richard Hamilton

Representing:

Daytona Beach
Daytona Beach Alternate
DeBary
Deltona
Edgewater
Flagler County Transit
New Smyrna Beach
Orange City
Ormond Beach
Palm Coast
Palm Coast Alternate
Pierson Alternate
Port Orange
Volusia County
Volusia County
FDOT

Representing:

Flagler Beach
VC Traffic Engineering
VC Traffic Engineering Alternate
Volusia County Transit Services

Representing:

DeLand
Flagler County
Ponce Inlet
South Daytona
Volusia County D-2
Volusia County D-2 Alternate
Flagler County Traffic Engineering
FC Traffic Engineering Alternate

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Citizen

Representing:

Deltona (TCC)
Deltona (TCC Alternate)
Citizen

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with thirteen voting members and three non-voting members physically present; and two voting and two non-voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Storke to allow members attending virtually to participate and vote. The motion was seconded by Mr. Stancel and carried unanimously.*

II. Public Comment/Participation

There was no public comment/participation.

III. Action Items

A. Review and Approval of the May 21, 2024 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Stancel to approve the May 21, 2024 CAC minutes. The motion was seconded by Mr. MacFarlane and carried unanimously.*

B. Review and Recommend Approval of Resolution 2024-## Adopting the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP) (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin stated that two minor comments were received from FDOT on the draft TIP regarding referencing the LRTP project page number for each project and including the dates of prior and upcoming certifications in the narrative portion of the TIP. No public comments have been received. The TIP will go into effect on July 1, 2024.

Ms. Nicoulin answered CAC members' questions regarding questions that were asked during the TPO's federal certification; when the TPO planning area expanded to include Palm Coast; how TPOs are structured; and the committees required to exist as part of a TPO.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2024-## adopting the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP). The motion was seconded by Ms. Deyette and carried unanimously by roll call vote.*

C. Review and Recommend Approval of Resolution 2024-## Adopting the 2024 List of Priority Projects

Ms. Nicoulin explained the LOPP process and discussed the changes that have been made since the last meeting. She noted that the LOPP is currently posted for public review and comment until next week.

Ms. Nicoulin answered CAC members' questions regarding whether the Governor's funding cuts will affect any of the local projects; the timeframe for Tier C projects to be constructed; whether the I-95 Strategic Plan included consideration for local roads; and the SIS List timeline.

MOTION: *A motion was made by Mr. Heyne to recommend approval of Resolution 2024-## adopting the 2024 List of Priority Projects. The motion was seconded by Mr. Storke and carried unanimously.*

D. Nomination and Election of CAC/TCC Officers for FY 2024/25

Ms. Nicoulin stated that officers are elected annually for the TPO committees and Board. Each elected officer serves a minimum of a one-year term and no more than two consecutive one-year terms. Currently, Mr. Castagnacci is the CAC Chairperson and has served one term. The current Vice Chairperson is Mr. Greg Feldman, and he has served one term as well. Ms. Nicoulin spoke with Mr. Feldman prior to this meeting to see if he was interested in a second term and he stated that he was. Ms. Nicoulin asked for officer nominations for the Chair and Vice Chair positions.

MOTION: *A motion was made by Mr. Williams to nominate and elect Mr. Castagnacci as Chairperson of the CAC. The motion was seconded by Mr. Stancel and carried unanimously.*

MOTION: *A motion was made by Mr. Stancel to nominate and elect Mr. Feldman as Vice Chairperson of the CAC. The motion was seconded by Ms. Power and carried unanimously.*

E. Cancellation of July CAC/TCC Meetings

MOTION: *A motion was made by Ms. Lendian to cancel the July CAC meeting. The motion was seconded by Ms. Power and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of the Development of the 2050 Long Range Transportation Plan

Ms. Nicoulin gave a PowerPoint presentation on the 2050 Long Range Transportation Plan. She discussed the requirements of the LRTP, provided an overview of the process, and reviewed the schedule for developing the plan. The 2050 LRTP will be adopted in September 2025.

Ms. Nicoulin answered CAC members' questions regarding expected population growth in Palm Coast; how the greatest needs will be prioritized; how the TPO finds out if there are issues in certain areas; the LRTP schedule; whether the TPO has modified level of service standards in the last ten years; and outreach to city and county staff for input.

B. FDOT Report

Ms. Powell provided details of the FDOT report and announced the most up-to-date project information can be found at www.cflroads.com. She discussed the upcoming New York Avenue @ Kepler Road roundabout project in DeLand, noting that construction will begin in a few weeks. A public meeting will be held on July 9th from 5:30-7:00 p.m. at the Wayne G. Sanborn Activity Center with a virtual option available upon preregistration via an FDOT-provided link. She announced that Ms. Loreen Bobo, FDOT Safety Office, will be attending the TPO committee meetings in August to give a presentation on safety.

C. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin provided an update on the TPO's new office lease. The new office will be located at the corner of LPGA Boulevard and Williamson Boulevard in Daytona Beach, also known as the Cornerstone Building. The next step will be to work with the contractor to develop a plan for a build-out. She discussed the details of the build-out design and provided an estimated completion timeframe of six months.

Ms. Nicoulin answered CAC members' questions regarding parking at the new office; the floor the TPO office will be located on; and a suggestion to look at the Daytona Chamber's new location to see how their A/V system is set up.

VI. CAC Member Comments

Ms. Lendian warned those traveling on US 17 coming from Pierson and going to DeLeon Springs State Park to be aware of the construction as it changes from week to week.

Mr. Ball discussed the recent death of a student at Sugar Mill Elementary School.

Ms. Nicoulin explained that the TPO completed many school safety studies in the past which analyzed all the elementary schools within the two counties and looked at the bus zones for those schools as well as the interaction at the school entrances with regard to parent drop-off, and kids walking and biking. Through those studies, some improvements have been made. The TPO relies on local governments to implement the recommended improvements that are identified through those studies. She noted that within the new UPWP, the TPO has an activity to revisit some of the safety studies

due to population growth. As the TPO moves into the new fiscal year, it will be prioritized as one of the first activities to undertake.

Mr. Ball asked what he could do to help with that prioritization process.

Ms. Nicoulin stated that the TPO will issue a task work order for one of their consultants to undertake the studies, and at that time, the TPO will identify which schools to revisit according to the available budget.

Ms. Pittman asked if the TPO works with growth management commissions.

Ms. Nicoulin stated that the TPO works directly with the local governments.

Mr. Lunceford announced that Votran is making service changes on June 30th. For more information, he referred everyone to Votran's website www.votran.org. He mentioned that the first public meeting regarding Votran's proposed fare increases was held yesterday in Daytona Beach and the next meetings will be in Holly Hill tomorrow, DeLand on Thursday, followed by Deltona, New Smyrna Beach, and a virtual meeting over the next few weeks. He noted that the full schedule is available on Votran's website.

Chairperson Castagnacci suggested that the members introduce themselves for the benefit of the new members.

The members introduced themselves.


VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:34 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MR. DAVE CASTAGNACCI, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the June 18, 2024 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 20th day of August 2024.



DONNA RALSTON, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the June 18, 2024 CAC meeting is available upon request.**