

**APRIL 24, 2024 MEETING MINUTES**  
**OF THE**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**  
700 Catalina Blvd.  
Daytona Beach, FL 32114

**TPO Board Members Physically Present:**

Vice Mayor John Rogers\*  
Commissioner Stacy Cantu  
Vice Mayor Michael Politis\*\*  
Mayor Karen Chasez  
Council Member William Sell  
Mayor Chris Cloudman, Chairperson  
Commissioner Dana McCool  
Councilwoman Charlotte Gillis  
Commissioner Rick Belhumeur\*  
Commissioner Greg Hansen  
Commissioner Roy Johnson  
Vice Mayor Roger Eckert\*  
Commissioner Randy Hartman  
Vice Mayor Bill Lindlau\*  
Mayor Bill Partington  
Mayor David Alfin  
Council Member Skip White\*  
Vice Mayor Eric Sander  
Council Member Jake Johansson  
Council Chair Jeff Brower  
Council Member Matt Reinhart  
Council Vice Chair Danny Robins  
Ted Wendler (non-voting)  
Jessie Thompson (non-voting)  
Kia Powell (non-voting advisor)

**TPO Board Members Absent:**

Commissioner Jeffrey Schuitema\*  
County Chair Andy Dance (excused)  
Vice Mayor Alex Tiamson  
Council Member Kelli Marks  
Mayor Samuel Bennett\*  
Vice Mayor Reed Foley (excused)  
Council Member Tracy Grubbs  
Council Member David Santiago  
Dave Castagnacci (non-voting)  
Brian Walker (non-voting)

**\* Non-voting member of the Small City Alliance**

**\*\* Voting member for the Small City Alliance**

**Others Physically Present:**

Colleen Nicoulin  
Pamela Blankenship  
Stephan Harris  
Barbara Girtman  
Bobbie King  
Ralf Heseler  
Chris Engels

**Representing:**

Bunnell  
Daytona Beach  
Daytona Beach Shores  
DeBary  
DeBary Alternate  
DeLand  
Deltona  
Edgewater  
Flagler Beach  
Flagler County Alternate  
Holly Hill  
Lake Helen  
New Smyrna Beach  
Oak Hill  
Ormond Beach  
Palm Coast  
Ponce Inlet  
South Daytona  
Volusia County, At-Large  
Volusia County  
Volusia County, District 2  
Volusia County, District 3  
BPAC Chairperson  
Volusia County School Board  
FDOT

**Representing:**

Beverly Beach  
Flagler County  
Orange City  
Orange City Alternate  
Pierson  
Port Orange  
Port Orange Alternate  
Volusia County, District 5  
CAC Chairperson  
TCC Chairperson

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
Ghyabi & Associates  
Volusia County Transit Services  
Volusia County Transit Services  
FDOT

**Others Virtually Present:**

Mariel Lemke  
Ted Wendler  
Bill  
Richard Hamilton  
Jessica Entwistle  
Anna Hopkins  
Kelli Cosentino  
Aiah Yassin  
William Sloup

**Representing:**

TPO Staff  
BPAC Chairperson  
Citizen  
Citizen  
Deltona  
Florida DEP  
VCARD  
TranSystems  
TranSystems

**I. Call to Order / Roll Call / Determination of Quorum**

The River to Sea Transportation Planning Organization (TPO) Board meeting was called to order at 9:00 a.m. by TPO Chairperson Cloudman. The roll was called, and it was determined a quorum was physically present. The meeting was held as a hybrid with seventeen voting members physically present and eight non-voting members physically present; and one non-voting member virtually present.

**II. Pledge of Allegiance**

The Pledge of Allegiance was given.

**III. Public Comment/Participation**

There were no public comments.

**IV. Consent Agenda**

- A. **March 27, 2024 River to Sea TPO Board Meeting Minutes**
- B. **Treasurer's Report**
- C. **Executive Committee Report**
- D. **Transportation Disadvantaged Local Coordinating Board Report**
- E. **Bicycle and Pedestrian Advisory Committee (BPAC) Report**
- F. **Citizens Advisory Committee (CAC) Report**
- G. **Technical Coordinating Committee (TCC) Report**
- H. **River to Sea TPO Board (R2CTPO) Report**
- I. **Review and Approval of the Selection Committee's Recommendation for an Information Technology (IT) Contractual Services Consultant and Authorization for the Executive Director to Negotiate and Execute a Service Contract with James Moore Advisory, LLC – Technology Services**
- J. **Review and Approval of an Amendment to the FY 2023/24 River to Sea TPO Budget**
- K. **Review and Approval of Letter of Support for the Votran Grant Application to the Federal Transit Administration (FTA) Low or No Emission Program**
- L. **Review and Approval of Letter of Support for the Votran Grant Application to the Federal Transit Administration (FTA) Buses and Bus Facilities Program**

**MOTION:** *A motion was made by Mayor Alfin to approve the Consent Agenda. The motion was seconded by Mayor Chasez and carried unanimously.*

**V. Action Items**

- A. **Review and Approval of Resolution 2024-10 Adopting the FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) and Authorizing the Execution of the FDOT/Metropolitan Planning Organization Agreement (ROLL CALL VOTE REQUIRED)**

Ms. Nicoulin discussed the UPWP and explained that it is the document used to identify the work activities that will be completed by the TPO; it includes deliverables and the budget for the next two years. The draft tasks have been submitted to FHWA, FDOT, and FTA for their final review and comment. The final approved document will be submitted to the state by May 15, 2024.

Ms. Nicoulin answered TPO Board members' questions regarding comments that had been received and whether the motion to approve the UPWP could include its approval and any amendments expected to come during the process without it having to come back to the TPO Board for a vote; and how often a de-obligation of funds is done.

**MOTION:** *A motion was made by Vice Mayor Politis to approve Resolution 2024-10 adopting the FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) and authorizing the execution of the FDOT/Metropolitan Planning Organization Agreement. The motion was seconded by Commissioner Cantu and carried unanimously by roll call vote.*

## VI. Presentations, Status Reports, and Discussion Items

### A. Presentation and Discussion of Florida Department of Environmental Protection's Office of Greenways and Trails Program for Trail Towns and Trail Designations

Ms. Anna Hopkins, Office of Greenways and Trails (OGT) and Florida Department of Environmental Protection (DEP) provided a PowerPoint presentation of the DEP's Office of Greenways and Trails Program for Trail Towns and Designations. She provided details on their purpose and identified the current Florida-designated Trail Towns. She explained the goals, what makes a Trail Town, and the benefits of being one. She provided information on how to become a Trail Town, explained the application process and getting approved. She reviewed the programs that they offer; the criteria needed for each program, and the benefits.

Ms. Hopkins answered TPO Board members' questions regarding whether this program supports or collaborates with any of the funding being assembled for ECHO tourism; whether anyone has applied as an entire county for the designation; and funding options.

Mayor Chasez discussed the process DeBary went through to become a Trail Town and offered assistance to any other cities that plan to apply in the future.

### B. Presentation and Discussion of the Draft FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP)

Chairperson Cloudman provided an introduction to the Draft FY 2024/25 to FY 2028/29 TIP.

Ms. Nicoulin explained that the TIP is the five-year programming of funds for projects within the TPO's planning area which will be expanding to include all of Flagler County. She reviewed the funding types and some of the bicycle/pedestrian and traffic operations projects that came through the Priority Process to the TIP. She noted that the final data was received from FDOT last week. She also stated that the draft TIP would go out for public comment for thirty days. She asked the members to review the projects that are within their cities.

Ms. Nicoulin answered TPO Board members' questions regarding a Deltona project being scheduled for 2027 and what Deltona can do to shorten that timeframe due to the number of fatalities occurring; and how the Ponce Inlet Mobility Sidewalk project differs from other sidewalk projects.

Council Member White noted that Ponce Inlet is excited about the Mobility Sidewalk project. They applied for it to be included on the Clean Water Priority List through the Florida Department of Environmental Protection (FDEP) and received a \$10.4 million grant. He noted that the difference between the Mobility Sidewalk project and other sidewalk projects is the width of the sidewalks; the mobility sidewalks are wider.

### C. FDOT Report

Ms. Kia Powell provided the FDOT report. She announced the most up-to-date project information can be found at [www.cflroads.com](http://www.cflroads.com). She provided an update on the FDOT newsletter.

Ms. Powell answered a TPO Board member's question regarding the Rhode Island extension update.

Commissioner McCool stated that Howland Boulevard is rated an eight and close to failing and Deltona cannot shoulder that. She has brought it up before in terms of development. She also noted that Deltona had lost \$10 million because of a bad TIA (Transportation Impact Analysis). She urged other cities to make sure their TIAs are no older than two years.

Vice Mayor Sander thanked FDOT for addressing the Nova Canal drainage system.

**VII. Executive Director's Report**

Ms. Nicoulin noted that the TPO is still waiting for formal approval of the Apportionment Plan from the Governor. Once approved, the TPO will need to amend its interlocal agreement to reflect the changes in the plan. The TPO is in the initial stages of developing the amended agreement and will submit it to each city/county for review and approval by the councils and commissions. It will need to be approved by every municipality.

**VIII. River to Sea TPO Board Member Comments**

Commissioner McCool welcomed Mr. Dale Dockery as the new City Manager of Deltona. She also thanked the surrounding cities for their support and Ms. Nicoulin for her guidance.

Vice Mayor Lindlau announced that Oak Hill's City Clerk resigned abruptly and if anyone was interested in the position, contact him.

Vice Mayor Eckert stated that Lake Helen placed a request on their website for citizens to be involved in the CAC. He asked for suggestions on how other cities advertise to attract citizens to fill positions.

Commissioner Johnson stated that Brightline is increasing their ridership tremendously and asked if there is any timeframe for when the SunRail station will open in DeLand.

Ms. Powell stated that she would find out and let him know.

Chairperson Cloudman stated that there is no opening date yet. He has toured the station and expects it to be completed in mid-May.

**IX. River to Sea TPO Chairperson Comments**

Chairperson Cloudman thanked FDOT for their tent promoting Vision Zero at the music festival. He also noted the FDOT Safety Summit was being held at SeaWorld on May 17, 2024. More information will be sent out via email.

Mayor Alfin announced that his daughter will be singing the national anthem at Jeep Beach this weekend.

**X. Information Items**

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2024
- Citizens Advisory Committee Attendance Record – 2024
- Technical Coordinating Committee Attendance Record– 2024
- River to Sea TPO Outreach and Activities
- Upcoming Events Flyer
- Volusia and Flagler County Construction Reports
- Expansion of VoRide Mobility on Demand Service
- Greenhouse Gas Ruling Letter
- Make Every Ride Count Initiative
- FDOT District 5 Newsletter April/May 2024

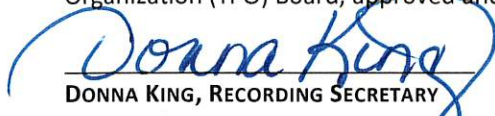
**XI. Adjournment**

There being no further business, the River to Sea TPO Board meeting adjourned at 10:37 a.m.

  
CITY OF DELAND MAYOR CHRISTOPHER M. CLOUDMAN  
CHAIRPERSON, RIVER TO SEA TPO

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the April 24, 2024 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 22<sup>nd</sup> day of May 2024.

  
DONNA KING, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**\*\* A recording of the April 24, 2024 TPO Board meeting is available upon request.**