

**Citizens' Advisory Committee (CAC)
Meeting Minutes
April 16, 2024**

CAC Members Physically Present:

Emily Nice
John MacFarlane
Kerry Karl
Janet Deyette
Christine Power
Ed Fendley
Greg Feldman, Vice Chairperson
Bob Williams
Bob Storke
Mark Stancel
Bobby Ball
Dave Castagnacci, Chairperson
Elizabeth Alicia Lendian
Jake Lunceford
Kia Powell (non-voting advisor)

CAC Members Virtually Present:

Humayun Khawaja
Omar Atallah (non-voting)
Jay Williams (non-voting)

CAC Members Absent:

Shawn Collins (excused)
Trevor Martin
Fred Heyne (excused)
Susan Elliott
Paul Martel
Wayne Josvai (excused)
Katheryn Meagher (excused)
Pam Phillips (excused)
Hamid Tabassian (non-voting)
Richard Zion

Others Physically Present:

Donna King, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Gillis Blais

Representing:

Daytona Beach Alternate
DeBary
DeLand
Deltona
Edgewater
Flagler Beach
Flagler County
New Smyrna Beach
Orange City
Palm Coast
Port Orange
Volusia County
Volusia County
Volusia County Transit Services
FDOT

Representing:

Palm Coast Alternate
Volusia County Traffic Engineering
VC Traffic Engineering Alternate

Representing:

Daytona Beach
Flagler County Transit
Ormond Beach
Pierson
Pierson Alternate
Ponce Inlet
South Daytona
Volusia County Alternate
Flagler County Traffic Engineering
FC Traffic Engineering Alternate

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Citizen

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:16 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with fourteen voting members and one non-voting member physically present; and three non-voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Feldman to allow members attending virtually to participate and vote. The motion was seconded by Ms. Deyette and carried unanimously.*

II. Public Comment/Participation

There was no public comment/participation.

III. Action Items

A. Review and Approval of the March 19, 2024 CAC Meeting Minutes

MOTION: *A motion was made by Ms. Karl to approve the March 19, 2024 CAC minutes. The motion was seconded by Mr. Stancel and carried unanimously.*

B. Review and Recommend Approval of Resolution 2024-## Amending the FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) and Authorizing the Execution of the FDOT/Metropolitan Planning Organization Agreement (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin explained that the UPWP is the document used to identify the work activities to be completed by the TPO and includes deliverables and the budget for the next two years. The draft tasks had been submitted to FHWA, FDOT, and FTA for their review and comment. The final document will be submitted to the state by May 15, 2024.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2024-## amending the FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) and authorizing the execution of the FDOT/Metropolitan Planning Organization Agreement. The motion was seconded by Ms. Deyette and carried unanimously by roll call vote.*

IV. Presentation Items

A. Presentation and Discussion of the Development of the Draft FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP)

Handout provided

Ms. Nicoulin explained that this is the five-year programming of funds for projects within the TPO's planning area. She reviewed the funding and some of the bicycle/pedestrian and traffic operations projects that came through the Priority Process to the TIP. She noted that the final data was received from FDOT last week.

Ms. Nicoulin answered CAC members' questions regarding whether the projects were city, state, or county projects; the different types of projects; the certainty of the funding amounts; and how to track updates on these projects.

B. Presentation of the Make Every Ride Count Initiative

Ms. Blankenship provided a PowerPoint presentation of the Make Every Ride Count Initiative. This initiative is a nationwide effort to support a bike-friendly America by encouraging individuals to participate in logging their rides on the Love to Ride app. The program is free to participate in. She reviewed the key objectives and discussed the key features and benefits of the Love to Ride app. She also discussed the different ways for everyone to support this initiative.

Ms. Blankenship answered CAC members' questions regarding the Love to Ride app and whether the initiative is national.

C. FDOT Report

Ms. Kia Powell provided details of the FDOT report and announced the most up-to-date project information can be found at www.cflroads.com. She discussed the FDOT newsletter and answered CAC members' questions regarding Deleon Springs construction and the North Causeway Bridge in New Smyrna Beach. She announced

that April was National Distracted Driving Awareness Month, and this week is Work Zone Awareness Week.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin announced that FDOT's Safety Summit would be held on May 17, 2024, at SeaWorld Orlando. She stated that more detailed information would be sent out via email.

VI. CAC Member Comments

There were no CAC member comments.

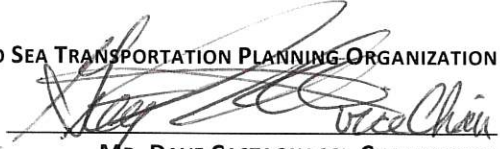
VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary

VIII. Adjournment

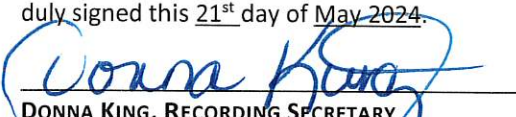
There being no further business, the CAC meeting adjourned at 2:11 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION


MR. DAVE CASTAGNACCI, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the April 16, 2024 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 21st day of May 2024.


DONNA KING, RECORDING SECRETARY

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the April 16, 2024 CAC meeting is available upon request.**