



Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

DATE: Wednesday, April 4, 2018
TIME: 8:30 a.m.
PLACE: River to Sea TPO Executive Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

Volusia County Council Vice Chair Deb Denys, Chairperson Presiding

AGENDA

- I. CALL TO ORDER**
- II. PUBLIC COMMENT/PARTICIPATION**
- III. DISCUSSION ITEMS**
 - A. Update on Roundtable of Volusia County Elected Officials – March 12, 2018 meeting**
- IV. BUSINESS**
 - A. Review and Recommend Approval of the Copier Selection Committee’s Recommendation for Copier Services**
 - B. Review and Approval of the Draft April 25, 2018 River to Sea TPO Board Agenda**
- IV. STAFF COMMENTS**
- V. EXECUTIVE COMMITTEE MEMBER COMMENTS**
- VII. ADJOURNMENT**

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event

River to Sea TPO - Copy Machine Services

<u>Colleen Nicoulin</u>		AD Solutions	DOCUMENT TECHNOLOGIES
CRITERIA	<i>points</i>	Proposal/Presentation	Proposal/Presentation
UNDERSTANDING THE SCOPE OR SERVICE	0-5	5	3
MAINTENANCE AND SERVICE (REMEDIAL & PREVENTATIVE)	0-5	5	3
RESPONSE TIME OF SERVICE TECHNICIANS	0-20	18	15
COMPREHENSIVENESS OF TRAINING	0-5	5	3
COST OF SERVICE	0-65	65	55
Score		98	79

<u>Pam Blankenship</u>		AD Solutions	DOCUMENT TECHNOLOGIES
CRITERIA	<i>points</i>	Proposal/Presentation	Proposal/Presentation
UNDERSTANDING THE SCOPE OR SERVICE	0-5	5	4
MAINTENANCE AND SERVICE (REMEDIAL & PREVENTATIVE)	0-5	5	5
RESPONSE TIME OF SERVICE TECHNICIANS	0-20	19	17
COMPREHENSIVENESS OF TRAINING	0-5	5	4
COST OF SERVICE	0-65	65	55
Score		99	85

<u>Herbert Seely</u>		AD Solutions	DOCUMENT TECHNOLOGIES
CRITERIA	<i>points</i>	Proposal/Presentation	Proposal/Presentation
UNDERSTANDING THE SCOPE OR SERVICE	0-5	5	4
MAINTENANCE AND SERVICE (REMEDIAL & PREVENTATIVE)	0-5	5	5
RESPONSE TIME OF SERVICE TECHNICIANS	0-20	19	18
COMPREHENSIVENESS OF TRAINING	0-5	5	5
COST OF SERVICE	0-65	65	49
Score		99	81

COST FOR ONE YEAR	COSTS	COSTS
Lease for one year	\$4,776	\$5,859
Color Copies-Average for one year (8,016 per month)	4,521	4,810
Black/White- Average for one year (10,506 per month)	599	882
	\$9,896	\$11,551

Difference for one year \$1,655 between the two companies

Final Ranking	Score
1. AD Solutions	98.667
2. Document Technologies	81.667

CURRENT - COST FOR ONE YEAR	COSTS
Lease for one year	\$10,212
Color Copies-Average for one year (8,016 per month)	4,810
Black/White- Average for one year (10,506 per month)	882
	\$15,904

New contract yearly savings \$6,008.



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, APRIL 25, 2018
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

Volusia County Council Vice Chair Deb Denys, Chairperson Presiding

- I. **CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairman)*
- IV. **CONSENT AGENDA**
 - A. **MARCH 28, 2018 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages)*
 - B. **TREASURER’S REPORT** *(Contact: Herbert M. Seely) (Enclosure, pages)*
 - C. **EXECUTIVE COMMITTEE REPORT** -- *Report by Volusia County Council Vice Chair Deb Denys, Executive Committee Chair (Enclosure, pages)*
 - D. **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Bob Storke, BPAC Chair (Enclosure, pages)*
 - E. **CITIZENS ADVISORY COMMITTEE REPORT**--*Report by Ms. Janet Deyette, CAC Chair) (Enclosure, pages)*
 - F. **TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Jose Papa, TCC Chair (Enclosure, pages)*
 - G. **RIVER TO SEA TPO BOARD SUMMARY REPORT** -- *Report by Volusia County Council Vice Chair Deb Denys, TPO Board Chairperson (Enclosure, pages)*
 - H. **R2CTPO BUDGET SUBCOMMITTEE REPORT** *(Contact: Vice Mayor Lita Handy-Peters, Chairperson) (Enclosure, pages)*
 - I. **R2CTPO NOMINATING SUBCOMMITTEE REPORT** *(Contact: Lois Bollenback) (Enclosure, pages)*

IV. CONSENT AGENDA *(Continued)*

- J. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) SUBCOMMITTEE REPORT** *(Contact: Colleen Nicoulin) (Enclosure, pages)*
- K. BPAC PROJECT REVIEW SUBCOMMITTEE REPORT** *(Contact: Stephan Harris) (Enclosure, page)*
- L. BPAC BICYCLE SUITABILITY MAP SUBCOMMITTEE REPORT** *(Contact: Stephan Harris) (Enclosure, pages)*
- M. CENTRAL FLORIDA MPO ADVISORY (CFMPOA) REPORT** *(Contact: Lois Bollenback) (Enclosure, pages)*
- N. REVIEW AND APPROVAL OF SELECTION COMMITTEE'S RECOMMENDATION FOR COPIER SERVICES** *(Contact: Herbert M. Seely) (Enclosure, pages)*

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF THE 2018 RIVER TO SEA TPO'S "TELL THE TPO" SURVEY AND SURVEY KICK-OFF** *(Contact: Pamela Blankenship) (Enclosure, pages)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF DRAFT R2CTPO FY 2018/19 BUDGET** *(Contact: Lois Bollenback) (Enclosure, pages 55-72)*
- B. PRESENTATION AND DISCUSSION TO BUNDLE HOLLY HILL SIDEWALK PROJECTS ALONG CENTER AVENUE, FLOMICH STREET AND 15TH STREET** *(Contact: Stephan Harris) (Enclosure, page)*
- C. PRESENTATION AND DISCUSSION OF THE 2018 R2CTPO ANNUAL PLANNING RETREAT** *(Contact: Lois Bollenback) (Enclosure, pages)*
- D. PRESENTATION AND DISCUSSION OF THE R2CTPO TRANSPORTATION SYSTEMS MANAGEMENT & OPERATIONS (TSM&O) MASTER PLAN** *(Contact: Colleen Nicoulin) (Enclosure, pages)*
- E. FDOT REPORT** *(Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages)*

VII. EXECUTIVE DIRECTOR'S REPORT *(Enclosure, page)*

- Update on FY 2017/18 SU Funding
- Update on Roundtable of Volusia County Elected Officials
- Update on Flagler County Transit Operations Plan
- Update on Regional Truck Parking Study
- Update on Volusia County Bus Stop Improvement Plan
- Update on Annual Call for Projects

VIII. RIVER TO SEA BOARD MEMBER COMMENTS *(Enclosure, page)*

IX. INFORMATION ITEMS *(Enclosure, pages)*

- Citizens Advisory Committee Attendance Record – 2018
- Technical Coordinating Committee Attendance Record– 2018
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
- March 2018 TPO Outreach and Activities

IX. ADJOURNMENT (Enclosure, page)

The next River to Sea TPO Board meeting will be May 23, 2018

April Meeting Dates

Executive Committee, May 2, 2018 @ 8:30 a.m.

Transportation Disadvantaged Local Coordinating Board, May 9, 2018 @ 11:00 a.m.

Bicycle/Pedestrian Advisory Committee, May 9, 2018 @ 3:00 p.m.

Citizens Advisory Committee, May 15, 2018 @ 1:15 p.m.

Technical Coordinating Committee, May 15, 2018 @ 3:00 p.m.

River to Sea TPO Board, May 23, 2018@ 9:00 a.m.

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