

**Quality Assurance Committee
Meeting Minutes
January 10, 2024**

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

Quality Assurance Committee Members Physically Present:

Mary Tyson, Vice Chairperson
Doug Hall
Cassandra Jessie

Representing:

Disabled Citizens - Alternate
Elderly Citizens
Elderly Citizens – Alternate

Quality Assurance Committee Members Virtually Present:

Patricia Lipovsky

Representing:

Citizens Advocate, System User

Quality Assurance Committee Members Absent:

Matt Reinhart, Chairperson (excused)
Carlos Colón (excused)

Representing:

Volusia County Council District 2
FDOT

Others Physically Present:

Donna King, Recording Secretary
Pamela Blankenship
Stephan Harris
Bobbie King
Ralf Heseler
Jacob Lunceford

Representing:

TPO Staff
TPO Staff
TPO Staff
Volusia County Transit Services Division
Volusia County Transit Services Division
Volusia County Transit Services Division

Others Virtually Present:

Colleen Nicoulin

Representing:

TPO Staff

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

The meeting of the Quality Assurance Committee (QAC) was called to order at 9:32 a.m. by Vice Chairperson Tyson. The meeting was held in a hybrid format with three (3) voting members physically present and one (1) voting member virtually present.

MOTION: *A motion was made by Mr. Hall to allow members attending virtually to participate and vote. The motion was seconded by Ms. Jessie and carried unanimously.*

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the July 12, 2023 (QAC) Meeting Minutes

MOTION: *A motion was made by Ms. Jessie to approve the July 12, 2023 QAC meeting minutes. The motion was seconded by Mr. Hall and carried unanimously.*

B. Review and Recommend Approval of Votran's FY 2023/24 Evaluation

Mr. Harris provided in-depth details of Votran's FY 2023/24 Evaluation. He reviewed the changes individually and noted that everything else would remain the same.

MOTION: *A motion was made by Mr. Hall to recommend approval of Votran's FY 2023/24 evaluation. The motion was seconded by Ms. Jessie and carried unanimously.*

IV. Staff Comments

There were no staff or member comments.

V. Chairperson Comments

There were no Chairperson comments.

VI. Member Comments

There were no member comments.

VII. Adjournment

The meeting was adjourned at 9:46 a.m.

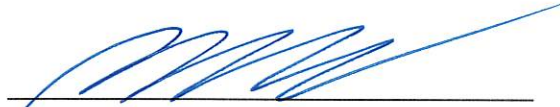
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



VOLUSIA COUNTY COUNCIL MEMBER MATT REINHART, CHAIRPERSON
QUALITY ASSURANCE COMMITTEE

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the January 10, 2024 regular meeting of the Quality Assurance Committee approved and duly signed this 8th day of January 2025.



PAMELA BLANKENSHIP, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the January 10, 2024 QAC meeting is available upon request.**