



MEETING AGENDA

TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)
Volusia County Council Member Matt Reinhart, TDLCB Chairperson

DATE: Wednesday, January 8, 2025
TIME: 10:00 a.m. (EST)
PLACE: Votran
950 Big Tree Road
South Daytona, FL 32119

Microsoft Teams Information:
[Join the meeting now](#)
By phone: +1 561-484-5911 ID: 17393007#

TDLCB AGENDA

- 1. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT/PARTICIPATION** *(Length of time at the discretion of the Chairperson)*
Anyone wishing to make a public comment should fill out a speaker card and hand it to a TPO staff member or the Chairperson. You will be called on when the item is discussed. If you wish to speak on an item not on the agenda you will be called during public comment/participation.
- 3. ACTION ITEMS**
 - A. Review and Approval of the October 30, 2024 TDLCB Meeting Minutes *(pgs. 3-8)*
 - B. Review and Approval of Votran’s Monthly Paratransit Reports *(pgs. 9-12)*
 - C. Review and Approval of Votran’s FY 2024/25 Evaluation *(pg. 13)*
 - D. Appointment of Vision Zero Comprehensive Safety Action Plan Task Force Members *(pgs. 14-19)*
- 4. PRESENTATIONS AND DISCUSSION ITEMS**
 - A. Presentation and Discussion of the Transportation Disadvantaged Program *(pgs. 20-29)*
 - B. Presentation and Discussion of Florida Sunshine Law Refresher *(pgs. 30-35)*
- 5. STAFF COMMENTS** *(pg. 36)*
 - A. TDLCB Annual Public Hearing (TODAY at 11:00 a.m.)
 - B. TD Legislative Awareness Day (Week of March 10, 2025)
- 6. TDLCB MEMBER COMMENTS**
- 7. INFORMATION ITEMS** *(pgs. 37-51)*
 - A. TDLCB Attendance Record
 - B. TDLCB Interest Form
 - C. TDLCB Meeting Summary – October 30, 2024

- D. TDLCB Membership List
- E. TPO Board Meeting Summary
- F. 2025 TPO Meeting Schedule
- G. TPO Outreach & Activities
- H. TPO Planning Grant Quarterly Progress Report
- I. Upcoming Events

8. ADJOURNMENT

The next TDLCB meeting will be on April 9, 2025

If any person decides to appeal a decision made by this board concerning any matter considered at such meeting or hearing, they will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such a person will want to ensure that a verbatim record of the proceedings is made.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia-Flagler TPO office, 1 Deuce Court, Suite 100, Daytona Beach, Florida 32124; (386) 226-0422, extension 20416, at least five (5) working days before the meeting date.

The Volusia-Flagler TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.

Persons who require translation services, which are provided at no cost, should contact the Volusia-Flagler TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days before the meeting.

THE VOLUSIA COUNTY TRANSPORTATION DISADVANTAGED PROGRAM'S ANNUAL PUBLIC HEARING WILL BEGIN AT 11:00 A.M.

ACTION ITEM 3A

Review and Approval of the October 30, 2024 TDLCB Meeting minutes

Contact: Pamela Blankenship, PBlankenship@r2ctpo.org

SUMMARY BACKGROUND:

Minutes are prepared for each meeting and must be approved by the BPAC. The October 30, 2024 TDLCB meeting minutes are provided with this agenda packet for your review.

RECOMMENDED ACTION:

MOTION to approve the October 30, 2024 TDLCB Meeting Minutes

ATTACHMENTS:

October 30, 2024 Draft TDLCB Meeting Minutes

**Volusia-Flagler Transportation Planning Organization (TPO)
Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting Minutes
October 30, 2024**

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

TDLCB Members Physically Present:

Carmen Hall
DJ Lebo
Mary Tyson, Vice Chairperson
Carlos Colon
Emilio Santiago
Benjamin Juengst
Robert Watson
Council Member Matt Reinhart, Chairperson
Susan Pauly

Representing:

Association of Community Action
Children at Risk – Alternate
Disabled Citizens – Alternate
Florida Department of Transportation
Healthcare Administration
Medical Community – Alternate
Veterans Services Group
Volusia County
Vocational Rehab Services – Alternate

TDLCB Members Absent:

Sheryl Dick-Stanford
Diana Garcia
Beverly Johnson
Jean Cerullo
Christy Gillis
Todd Banks
Judy Craig
Ellen Labadie
Patricia Lipovsky (excused)
Steve Jack
Jennifer Fowler
Robin King
Kathy Spencer

Representing:

Agency for Persons with Disabilities
Agency for Persons with Disabilities – Alternate
Children At Risk
Citizens Advocate
Department of Children and Families
Department of Children and Families - Alternate
Disabled Citizens
Elder Affairs
Citizens Advocates, System User
Private for Profit
Public Education Community
Workforce Development Board
Workforce Development Board – Alternate

Others Physically Present:

Donna Ralston, Recording Secretary
Stephan Harris
Pamela Blankenship
Ida Wright
Ralf Heseler
Jacob Lunceford
Edie Biro
Kelvin Miller

Representing:

TPO Staff
TPO Staff
TPO Staff
Florida Department of Health (FDOH)
Volusia County Transit Services Division
Volusia County Transit Services Division
Votran
Votran

Others Virtually Present:

Colleen Nicoulin
Doug Hall

Representing:

TPO Staff
Elderly Citizens

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

TDLCB Chairperson Matt Reinhart called the meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) to order at 10:01 a.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with nine voting members physically present and one voting member virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Ms. Tyson to allow TDLCB members attending virtually to participate and vote. The motion was seconded by Ms. Lebo and carried unanimously.*

II. Public Comment/Participation

Ms. Tyson discussed her concerns about her recent trips with Votran being scheduled late and causing her to be 15-20 minutes late for work a few times.

Ms. Edie Biro, Votran, stated that she would check to see what happened on those trips.

III. Action Items

A. Review and Approval of the July 10, 2024 TDLCB Meeting Minutes

MOTION: *A motion was made by Mr. Watson to approve the July 10, 2024 TDLCB meeting minutes. The motion was seconded by Mr. Juengst and carried unanimously.*

B. Review and Approval of Votran’s Monthly Paratransit Reports

Mr. Heseler reviewed Votran’s monthly Paratransit reports for May, June, and July 2024. He noted there was a decrease of about 2,000 trips when compared to the previous year, largely attributed to school closures for summer break. Additionally, Votran experienced fewer complaints over the past year, while no-shows have increased.

MOTION: *A motion was made by Mr. Colon to approve Votran’s monthly Paratransit Reports. The motion was seconded by Ms. Lebo and carried unanimously.*

C. Nomination and Election of 2025 TDLCB Vice Chairperson

Chairperson Reinhart provided comprehensive details of the responsibilities of the Vice Chairperson position, also noting that the current Vice Chairperson, Ms. Tyson, is eligible to serve another term.

Ms. Hall nominated Ms. Tyson as the 2025 TDLCB Vice Chairperson.

MOTION: *A motion was made by Ms. Hall to nominate and elect Ms. Tyson as the 2025 TDLCB Vice Chairperson. The motion was seconded by Mr. Watson and carried unanimously.*

D. Review and Approval of the FY 2023/24 Annual Operating Report (AOR)

Chairperson Reinhart provided comprehensive details of the FY 2023/24 Annual Operating Report (AOR).

MOTION: *A motion was made by Ms. Tyson to approve the FY 2023/24 Annual Operating Report (AOR). The motion was seconded by Ms. Hall and carried unanimously.*

E. Reappointment of 2025 Quality Assurance Committee Members

Chairperson Reinhart provided comprehensive details of the responsibilities of the Quality Assurance Committee (QAC). He noted that all current QAC members are eligible for reappointment and other TDLCB voting members are welcome to join the committee.

Mr. Harris stated that Ms. Lipovsky conveyed that she does not want to be reappointed.

MOTION: *A motion was made by Ms. Lebo to reappoint the 2025 Quality Assurance Committee members to include Volusia County Council Member Matt Reinhart, Carlos Colon, Doug Hall, and Mary Tyson. The motion was seconded by Mr. Hall and carried unanimously.*

F. Reappointment of 2025 Grievance Committee Members

Chairperson Reinhart provided an overview of the responsibilities of the Grievance Committee. He noted that all current Grievance Committee members are eligible for reappointment and other TDLCB voting members are welcome to join the committee.

MOTION: *A motion was made by Ms. Lebo to reappoint the 2025 Grievance Committee members to include Volusia County Council Member Matt Reinhart, Carlos Colon (FDOT) Doug Hall, Patricia Lipovsky, and Mary Tyson. The motion was seconded by Ms. Hall and carried unanimously.*

G. Review and Approval of the 2025 TDLCB Meeting Schedule

MOTION: *A motion was made by Mr. Watson to approve the 2025 TDLCB Meeting Schedule. The motion was seconded by Mr. Santiago and carried unanimously.*

IV. Presentations and Discussion Items

A. Presentation and Discussion of the DeLand SunRail Station Grand Opening and Connecting Votran/VoRide Service

Mr. Harris delivered a PowerPoint presentation of the DeLand SunRail Station grand opening and the integration of Votran/VoRide services. He explained that SunRail, Central Florida's commuter rail system, links Orlando with the counties of Volusia, Orange, Seminole, and Osceola. The DeLand station serves as a key expansion point, extending the system by 12.2 miles to a total length of 61 miles, and marks the addition of the 17th station, thereby fulfilling SunRail's original vision. The grand opening celebration, held on August 9, 2024, attracted over 300 attendees, including Volusia County staff and various local elected officials. Mr. Harris showcased multiple photographs detailing the attendees and activities depicted and shared aerial images illustrating the station's expansion.

Mr. Heseler provided insights into the free DeLand SunRail Circulator. He noted that since the DeLand station opened, there has been strong demand for transportation into downtown DeLand for shopping, dining, and employment. In response, a partnership with the City of DeLand has facilitated a circulatory service originating from the station, offering hourly service through approximately six stops in the downtown area. The schedule is aligned to meet SunRail trains whenever possible, with nearly every train arrival coordinated for smooth connections. A designated bus stop adjacent to the train station serves as the pick-up and drop-off location, where VoRide is also accessible for scheduled trips to further destinations.

Mr. Heseler noted that the circulator currently operates within the downtown area, with funding from the City of DeLand secured through January. Discussions are underway to identify additional funding sources to extend this service beyond January and potentially expand hours to accommodate early-morning commuters. Currently, workers in the downtown area need to transfer at the DeBary SunRail Station and take the Route 31 north bus, but efforts are ongoing to streamline direct connections to DeLand. Looking forward, it is anticipated that expanded service options may be available in the new year.

Mr. Heseler addressed questions from TDLCB members regarding the growth in circulator ridership.

Mr. Harris added that Ms. Blankenship was also present at the grand opening event, where she took photographs documenting the occasion. He further noted that he, along with Mr. Heseler, Ms. Blankenship, and several others, traveled on SunRail to attend a Mobility Week event in downtown Orlando just yesterday, describing the experience as very positive. He encouraged all attendees to consider using SunRail.

B. Presentation and Discussion of FY 2023/24 TPO Public Involvement Activities

Ms. Blankenship gave a PowerPoint presentation on the TPO's public involvement over the past fiscal year. She emphasized the importance of committee and board attendance and shared data on committee vacancies,

website activity, social media engagement, and the monthly email newsletter, key outreach events from the past year were highlighted, including the distribution of 72,000 buck slips to Flagler County residents via registration renewals. FDOT plans to extend this initiative to other Central Florida counties, including Volusia; the TPO will be extending the distribution in Flagler County for an additional year. Ms. Blankenship outlined upcoming outreach activities.

V. Staff Comments

Staff provided updates on the Volusia-Flagler TPO's rebranding initiative and the changes to the TPO's planning area boundary and voting membership. They noted that this year's White Cane event, held earlier this week, was rebranded as "Disabled Transit Users Awareness Day." Highlights included perspectives shared by Chairperson Reinhart and TPO staff on their involvement in the event, as well as the participation of Votran and other planning agencies in the recent Mobility Workshop.

It was also announced that Votran will offer free rides on Election Day with a valid voter ID. Additional updates included a review of the recent awards received by Votran during a ceremony hosted by the Florida Public Transportation Association (FPTA) and the Transportation Disadvantaged (TD) Commission, information on Votran's recent service changes, the scheduled fare increase effective January 1, 2025, and details about future token purchase options which could include purchases through an app.

VI. TDLCB Member Comments

TDLCB members shared information on Easterseals' partnership with Lyft to offer free rides to voting precincts and emphasized the importance of raising awareness and extending support to individuals with disabilities.

VII. TDLCB Chairperson Comments

Chairperson Reinhart acknowledged the County Council's challenging decision to raise Votran fares, noting that an increase was long overdue, as fares have remained unchanged for the past decade out of consideration for taxpayers. If re-elected as a Volusia County Council Member, he intends to propose smaller, incremental, annual increases to minimize the financial impact that larger adjustments over extended periods would have.

VIII. Information Items

- Actual Expenditure Report (AER) for FY 2023/24
- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Outreach & Activities
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List
- Upcoming Events/Mobility Week Transit Events
- Votran Statewide Awards

IX. Adjournment

The meeting was adjourned at 11:01 a.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA COUNTY COUNCIL MEMBER MATT REINHART, CHAIRPERSON
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the October 30, 2024 regular meeting of the Transportation Disadvantaged Local Coordinating Board (TDLCB), approved and duly signed this 8th day of January 2025.

PAMELA BLANKENSHIP, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**A recording of the October 30, 2024 TDLCB meeting is available upon request.*

ACTION ITEM 3B

Review and Approval of Votran's Monthly Paratransit Reports

Contact: Stephan Harris, SHarris@r2ctpo.org

SUMMARY BACKGROUND:

Votran's monthly paratransit reports provide statistical information on the transportation services provided by Votran and the contracted transportation providers. The reports for August 2023-2024, September 2023-2024, and October 2023-2024 will be provided under separate cover. Staff will be available to answer questions regarding the reports.

RECOMMENDED ACTION:

MOTION to approve Votran's Monthly Paratransit Reports

ATTACHMENTS:

Votran's Paratransit Reports for August 2023-2024, September 2023-2024, and October 2023-2024

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	Oct-24 VOTRAN	Oct-23 VOTRAN	Oct-24 CONTRACTED	Oct-23 CONTRACTED	Oct-24 TOTAL	Oct-23 TOTAL
TOTAL PASS TRIPS	9,475	11,232	7,596	8,798	17,071	20,030
TRIP PURPOSE						
Medical	3,498	3,883	2,689	3,277	6,187	7,160
Nutrition	1,242	1,370	150	101	1,392	1,471
Other	163	192	157	239	320	431
Education	2,180	2,889	1,773	1,832	3,953	4,721
Shopping	593	815	661	675	1,254	1,490
Work	1,799	2,083	2,166	2,674	3,965	4,757
PASSENGER TYPE						
Disabled	9,053	10,880	7,391	8,793	16,444	19,673
Elderly	96	352	19	5	115	357
Child	326	0	186	0	512	0
TRIP TYPE						
Ambulatory	7,176	7,875	5,921	6,946	13,097	14,821
Wheelchair	2,299	2,505	1,675	1,852	3,974	4,357
TOTAL COMPLAINTS	6	7	0	6	6	13
Discourtesy	1				1	0
Safety					0	0
Early				3	0	3
Late	5	2		1	5	3
Driver					0	0
Schedule/Routes					0	0
Vehicle/Equipment					0	0
Other		5		2	1	7
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	1	0	0	0	1	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	689	749	391	536	1,080	1,285
NO SHOWS	552	499	278	441	830	940
REVENUE MILES	84,496	99,153	63,198	66,120	147,694	165,273
REVENUE HOURS	5,117	5,458	4,165	4,235	9,282	9,693

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	Sep-24 VOTRAN	Sep-23 VOTRAN	Sep-24 CONTRACTED	Sep-23 CONTRACTED	Sep-24 TOTAL	Sep-23 TOTAL
TOTAL PASS TRIPS	9,475	10,380	7,596	8,218	17,071	18,598
TRIP PURPOSE						
Medical	3,498	3,642	2,689	3,012	6,187	6,654
Nutrition	1,242	1,242	150	124	1,392	1,366
Other	163	203	157	220	320	423
Education	2,180	2,527	1,773	1,781	3,953	4,308
Shopping	593	722	661	689	1,254	1,411
Work	1,799	2,044	2,166	2,392	3,965	4,436
PASSENGER TYPE						
Disabled	9,003	10,046	7,350	8,218	16,353	18,264
Elderly	108	334	23	0	131	334
Child	364	0	223	0	587	0
TRIP TYPE						
Ambulatory	7,176	7,875	5,921	6,404	13,097	14,279
Wheelchair	2,299	2,505	1,675	1,814	3,974	4,319
TOTAL COMPLAINTS	6	7	0	6	6	13
Discourtesy	1				1	0
Safety					0	0
Early				3	0	3
Late	5	2		1	5	3
Driver					0	0
Schedule/Routes					0	0
Vehicle/Equipment					0	0
Other		5		2	1	7
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	1	0	0	0	1	0
Vehicle Only	1	0	0	0	1	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	3	0	0	0	3	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	689	749	391	536	1,080	1,285
NO SHOWS	552	499	278	441	830	940
REVENUE MILES	84,496	99,153	63,198	66,120	147,694	165,273
REVENUE HOURS	5,117	5,458	4,165	4,235	9,282	9,693

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	AUGUST, 2024 VOTRAN	AUGUST, 2023 VOTRAN	AUGUST, 2024 CONTRACTED	AUGUST, 2023 CONTRACTED	AUGUST, 2024 TOTAL	AUGUST, 2023 TOTAL
TOTAL PASS TRIPS	9,702	10,498	7,943	7,854	17,645	18,352
TRIP PURPOSE						
Medical	3,604	4,019	2,957	2,953	6,561	6,972
Nutrition	1,205	1,240	140	117	1,345	1,357
Other	178	168	151	171	329	339
Education	2,037	2,091	1,569	1,574	3,606	3,665
Shopping	698	861	742	714	1,440	1,575
Work	1,980	2,119	2,384	2,325	4,364	4,444
PASSENGER TYPE						
Disabled	9,582	10,152	7,930	7,854	17,512	18,006
Elderly	120	346	13	0	133	346
Child	0	0	0	0	0	0
TRIP TYPE						
Ambulatory	7,279	7,796	6,060	6,181	13,339	13,977
Wheelchair	2,423	2,702	1,841	1,673	4,264	4,375
TOTAL COMPLAINTS	2	7	5	8	7	15
Discourtesy	0	0	0	0	0	0
Safety	0	0	1	0	1	0
Early	0	0	0	0	0	0
Late	1	3	2	6	3	9
Driver	0	0	0	0	0	0
Schedule/Routes	0	4	0	2	0	6
Vehicle/Equipment	0	0	0	0	0	0
Other	1	0	2	0	3	0
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	675	695	554	524	1,229	1,219
NO SHOWS	502	412	413	310	915	722
REVENUE MILES	88,495	101,759	66,929	64,280	155,424	166,039
REVENUE HOURS	5,323	5,556	4,497	3,977	9,820	9,533

ACTION ITEM 3C

Review and Approval of Votran's FY 2024/25 Evaluation

Contact: Stephan Harris, SHarris@r2ctpo.org

SUMMARY BACKGROUND:

Votran's FY 2024/25 Evaluation was conducted using criteria developed by the Commission for the Transportation Disadvantaged (CTD). The evaluation team consisted of Carlos Colon (FDOT), Beverly Johnson (TDLCB), and Stephan Harris (TPO staff). The team performed a paratransit vehicle inspection, driver inspection, and trip evaluation on November 15, 2024. A manifest for the evaluated trip and Votran's FY 2024/25 Evaluation are documented in the draft CTC Evaluation Workbook which is available at the link below:

RECOMMENDED ACTION:

MOTION to approve Votran's FY 2024/25 Evaluation

ATTACHMENTS:

[Draft CTC Evaluation Workbook](#)

Revised pages: 7, 8, 10, 11, 12, 13, 14, 17, 19, 23, 26, 34, 38, 39, 40, 42, 45, 46, Operator Manifest, 47, 48, 49, 50, 51, AOR Cost Pages, 53.

ACTION ITEM 3D

ACTION ITEM 3D

Appointment of Vision Zero Comprehensive Safety Action Plan Task Force Members

Contact: Stephan Harris, SHarris@r2ctpo.org

SUMMARY BACKGROUND:

In 2023, the Volusia-Flagler TPO, in partnership with Volusia and Flagler Counties as joint applicants, received a Safe Streets and Roads for All (SS4A) grant from the USDOT to develop a Vision Zero Comprehensive Safety Action Plan. The safety action plan will identify strategies aimed at eliminating fatalities and serious injuries on roadways. The Vision Zero Comprehensive Safety Action Plan Task Force will be responsible for overseeing the development and implementation of the safety action plan. The task force will include representatives from TPO advisory committees and other stakeholders. The task force will meet in January, March, and May prior to completion of the safety action plan in June 2025.

RECOMMENDED ACTION:

MOTION to appoint members to the Vision Zero Comprehensive Safety Action Plan Task Force

ATTACHMENTS:

What is Vision Zero?

The Safe System Approach

Safe Streets and Roads for All (SS4A) Program Facts

What is Vision Zero?

Vision Zero is a strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all. First implemented in Sweden in the 1990s, Vision Zero has proved successful across Europe — and now it’s gaining momentum in major American cities.

The Problem

Each year, more than 42,000 people — the population of a small city — are needlessly killed on American streets and thousands more are injured. We call this suffering traffic “accidents” — but, in reality, we have the power to prevent traffic collisions.

For too long, we’ve considered traffic deaths and severe injuries to be inevitable side effects of modern life. While often referred to as “accidents,” the reality is that we can prevent these tragedies by taking a proactive, preventative approach that prioritizes traffic safety as a public health issue.

The significant loss of life exacts a tragic toll, extending beyond personal loss to deep community impacts, including: personal economic costs and emotional trauma to those suffering; and significant taxpayer spending on emergency response and long-term healthcare costs. And because so many fear for their safety on our streets, there is no true freedom of mobility, and, as a result, we compromise our public health with increasing rates of sedentary diseases and higher carbon emissions.

A New Vision for Safety



Vision Zero is a significant departure from the status quo in two major ways:

1. Vision Zero recognizes that people will sometimes make mistakes, so the road system and related policies should be designed to ensure those inevitable mistakes do not result in severe injuries or fatalities. This means that system designers and policymakers are expected to improve the roadway environment, policies (such as speed management), and other related systems to lessen the severity of crashes.
2. Vision Zero is a multidisciplinary approach, bringing together diverse and necessary stakeholders to address this complex problem. In the past, meaningful, cross-disciplinary collaboration among local traffic planners and engineers, policymakers, and public health professionals has not been the norm. Vision Zero acknowledges that many factors contribute to safe mobility -- including roadway design, speeds, behaviors, technology, and policies -- and sets clear goals to achieve the shared goal of zero fatalities and severe injuries.

Taking the Lead for Safe Streets

Safe Systems = Safe Mobility



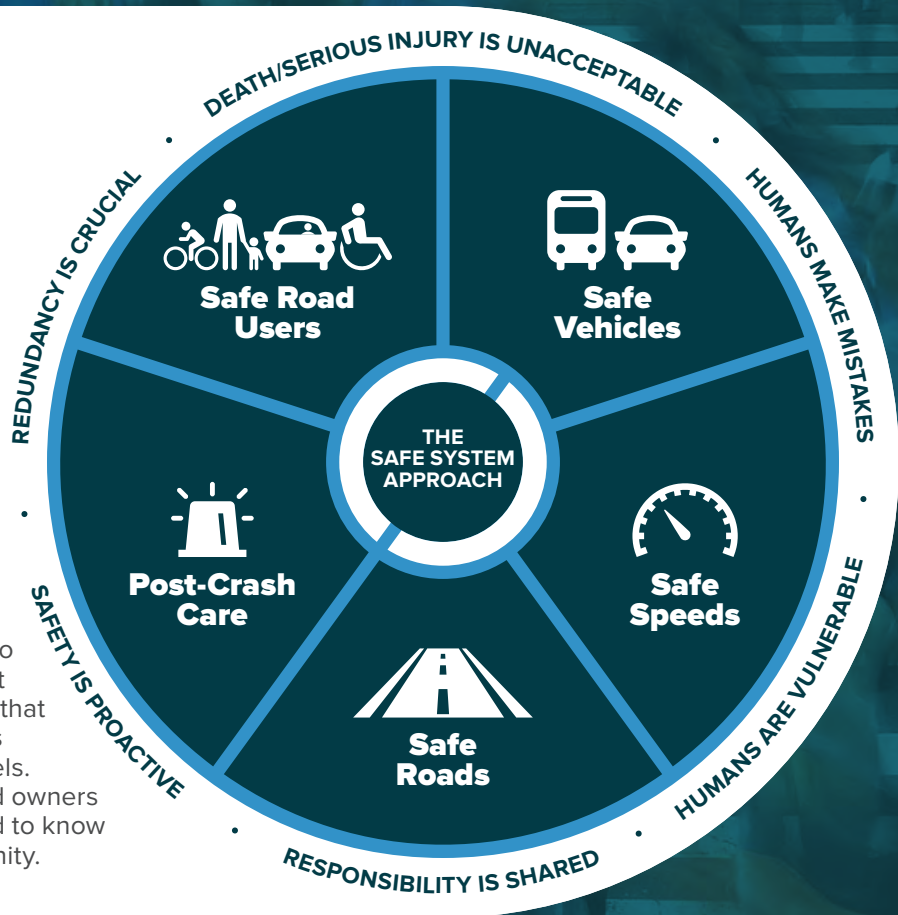
Vision Zero is not a slogan, not a tagline, not even just a program. It is a fundamentally different way to approach traffic safety.

THE SAFE SYSTEM

APPROACH

Zero is our goal. A Safe System is how we will get there.

Imagine a world where nobody has to die from vehicle crashes. The Safe System approach aims to eliminate fatal & serious injuries for all road users. It does so through a holistic view of the road system that first anticipates human mistakes and second keeps impact energy on the human body at tolerable levels. Safety is an ethical imperative of the designers and owners of the transportation system. Here's what you need to know to bring the Safe System approach to your community.



SAFE SYSTEM PRINCIPLES



Death/Serious Injury is Unacceptable

While no crashes are desirable, the Safe System approach prioritizes crashes that result in death and serious injuries, since no one should experience either when using the transportation system.



Humans Make Mistakes

People will inevitably make mistakes that can lead to crashes, but the transportation system can be designed and operated to accommodate human mistakes and injury tolerances and avoid death and serious injuries.



Humans Are Vulnerable

People have limits for tolerating crash forces before death and serious injury occurs; therefore, it is critical to design and operate a transportation system that is human-centric and accommodates human vulnerabilities.



Responsibility is Shared

All stakeholders (transportation system users and managers, vehicle manufacturers, etc.) must ensure that crashes don't lead to fatal or serious injuries.



Safety is Proactive

Proactive tools should be used to identify and mitigate latent risks in the transportation system, rather than waiting for crashes to occur and reacting afterwards.



Redundancy is Crucial

Reducing risks requires that all parts of the transportation system are strengthened, so that if one part fails, the other parts still protect people.



SAFE SYSTEM ELEMENTS

Making a commitment to zero deaths means addressing every aspect of crash risks through the five elements of a Safe System, shown below. These layers of protection and shared responsibility promote a holistic approach to safety across the entire transportation system. The key focus of the Safe System approach is to reduce death and serious injuries through design that accommodates human mistakes and injury tolerances.



Safe Road Users

The Safe System approach addresses the safety of all road users, including those who walk, bike, drive, ride transit, and travel by other modes.



Safe Vehicles

Vehicles are designed and regulated to minimize the occurrence and severity of collisions using safety measures that incorporate the latest technology.



Safe Speeds

Humans are unlikely to survive high-speed crashes. Reducing speeds can accommodate human injury tolerances in three ways: reducing impact forces, providing additional time for drivers to stop, and improving visibility.



Safe Roads

Designing to accommodate human mistakes and injury tolerances can greatly reduce the severity of crashes that do occur. Examples include physically separating people traveling at different speeds, providing dedicated times for different users to move through a space, and alerting users to hazards and other road users.



Post-Crash Care

When a person is injured in a collision, they rely on emergency first responders to quickly locate them, stabilize their injury, and transport them to medical facilities. Post-crash care also includes forensic analysis at the crash site, traffic incident management, and other activities.

THE SAFE SYSTEM APPROACH VS. TRADITIONAL ROAD SAFETY PRACTICES

Traditional

- Prevent crashes →
- Improve human behavior →
- Control speeding →
- Individuals are responsible →
- React based on crash history →

Safe System

- Prevent deaths and serious injuries
- Design for human mistakes/limitations
- Reduce system kinetic energy
- Share responsibility
- Proactively identify and address risks

Whereas traditional road safety strives to modify human behavior and prevent all crashes, the Safe System approach also refocuses transportation system design and operation on anticipating human mistakes and lessening impact forces to reduce crash severity and save lives.

WHERE ARE
YOU ON THE
SAFE SYSTEM
JOURNEY?

Implementing the Safe System approach is our shared responsibility, and we all have a role. It requires shifting how we think about transportation safety and how we prioritize our transportation investments. Consider applying a Safe System lens to upcoming projects and plans in your community: put safety at the forefront and design to accommodate human mistakes and injury tolerances. Visit safety.fhwa.dot.gov/zerodeaths to learn more.

S | S Safe Streets and Roads for All 4 | A (SS4A) Program Facts



The U.S. Department of Transportation (USDOT) **Safe Streets and Roads for All (SS4A)** program provides grants to local, regional, and Tribal communities for implementation, planning, and demonstration activities as part of a systematic approach to prevent deaths and serious injuries on the nation's roadways.

This roadway safety program was created by the **Biden-Harris Administration's Bipartisan Infrastructure Law**. It provides \$5 billion over 5 years to fund community-led projects that address the preventable crisis of deaths on our nation's roads, streets, and highways through safer people, roads, and vehicles; appropriate vehicle speeds; and improved post-crash care.

The SS4A program funds two types of grants:

- **Planning and Demonstration Grants** for Comprehensive Safety Action Plans, including supplemental safety planning and demonstration activities to inform an Action Plan. These can help build a pipeline of projects for future funding.
- **Implementation Grants** to implement strategies or projects identified in an existing Action Plan.

SS4A is exclusively designed to help local communities. DOT offers extensive technical assistance to potential applicants, especially first-time federal funding applicants.

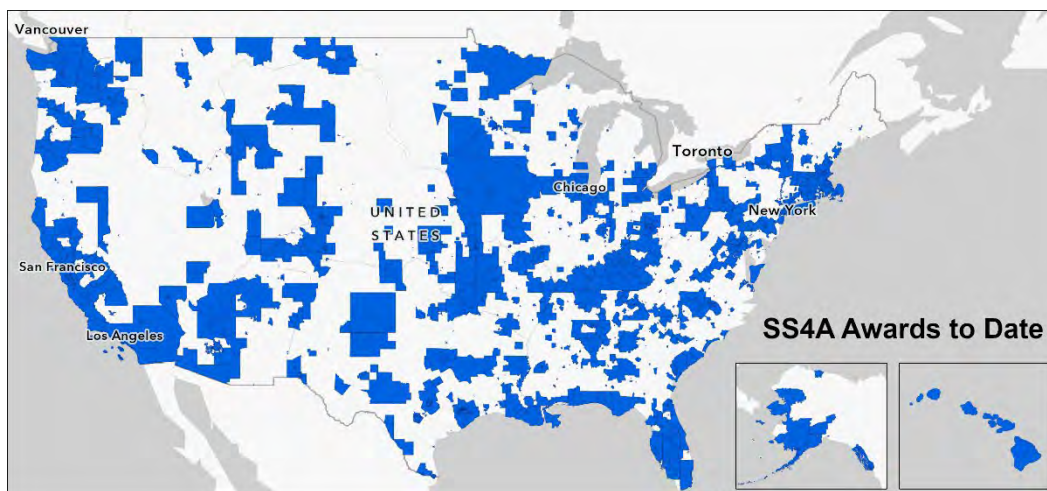
For more information, use the QR code above or visit the [SS4A website](#).

SS4A grants are already making an impact nationwide

- In the first three years of funding, USDOT awarded **\$2.9 billion** to over **1,600 communities** across **all 50 states and Puerto Rico**.
- SS4A funds to improve roadway safety planning have been awarded to communities that comprise about **77% of the nation's population**.
- Awarded funds go to localities that make up **70% of all roadway fatalities**.
- Projects and activities will significantly **improve safety for all people using the road** in those communities, including drivers, passengers, pedestrians, bicyclists, people using transit, and people with disabilities.

Awards reach communities of all different sizes and safety needs:

- **Rural communities** comprise around half of all grant award recipients to date.
- 816 communities (44% of award recipients) have **populations under 50,000**.
- **64 Tribal communities** were awarded SS4A funding.
- About 50% of award recipients are **new direct Federal funding recipients to USDOT**.
- Around 60% of funds will **benefit underserved communities**, providing equitable investment to places that need funding the most.



PRESENTATION ITEM 4A

Presentation and Discussion of the Transportation Disadvantaged Program

Contact: Stephan Harris, SHarris@r2ctpo.org

SUMMARY BACKGROUND:

TPO staff will provide an overview of the statewide and local transportation disadvantaged programs and the roles and responsibilities of TDLCB members.

RECOMMENDED ACTION:

As desired by the TDLCB

ATTACHMENTS:

Transportation Disadvantaged Program presentation



An Overview of the Transportation Disadvantaged Program



January 8, 2025



Who Do We Serve? Transportation Disadvantaged Riders

- Older Adults
- Persons with Disabilities
- People with Low Income
- At-Risk Children





They Could Need A Ride To...



- Medical Services
- Work or Job Training
- School
- Grocery Store

3

TD Program Foundation

In 1979, Legislature created the program to be “fully responsive to the needs” of this population.

Legislature created CTD and TD Trust Fund in 1989.

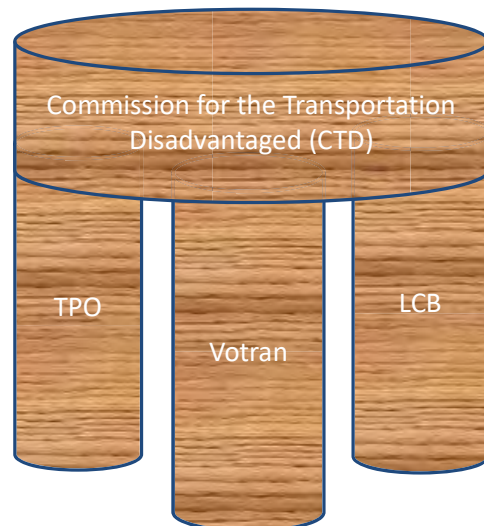
The purpose was to “coordinate” transportation services in each county in Florida.

Implemented by three primary entities at local level:

- Community Transportation Coordinator (CTC/Votran) – Oversees the delivery of TD services in designated county or multi-county area.
- Planning Agency (TPO) – Coordinates planning activities for local TD program.
- Local Coordinating Board (LCB) – Represents stakeholders and advises on the delivery of TD services.

CTD also works with state/local partners or “purchasing agencies” to coordinate funding for these services.

The “Three-Legged Stool” of Coordination



Governing Documents



Chapter 427, Florida Statutes –
Legislative Authority

Rule Chapter 41-2, Florida
Administrative Code –
Implementing Regulations

5



What is “Coordinated Transportation”?

“Coordination” is the arrangement of transportation “in a manner that is cost-effective, efficient, and reduces fragmentation and duplication of services” (s. 427.011, F.S.).

For example, an individual may have access to medical transportation through Medicaid but requires another funding source to access employment.

Paratransit (demand-response) trips that are not “sponsored” by any other agency or provided as an extension of the fixed-route system may be purchased under the TD Trust Fund.

If TD riders are physically able to access the fixed-route system, TD funds may be used to purchase bus passes (more cost-effective than paratransit services).

CTD Responsibilities

Independent state government agency, administratively housed within the Florida Department of Transportation (FDOT).

Consists of eleven board members, appointed by the Governor, including two county administrators and advisors representing state agencies, including FDOT.

Administers the Transportation Disadvantaged Trust Fund and distributes funding through its grant programs.

Develops rules and policies governing the Coordinated System.

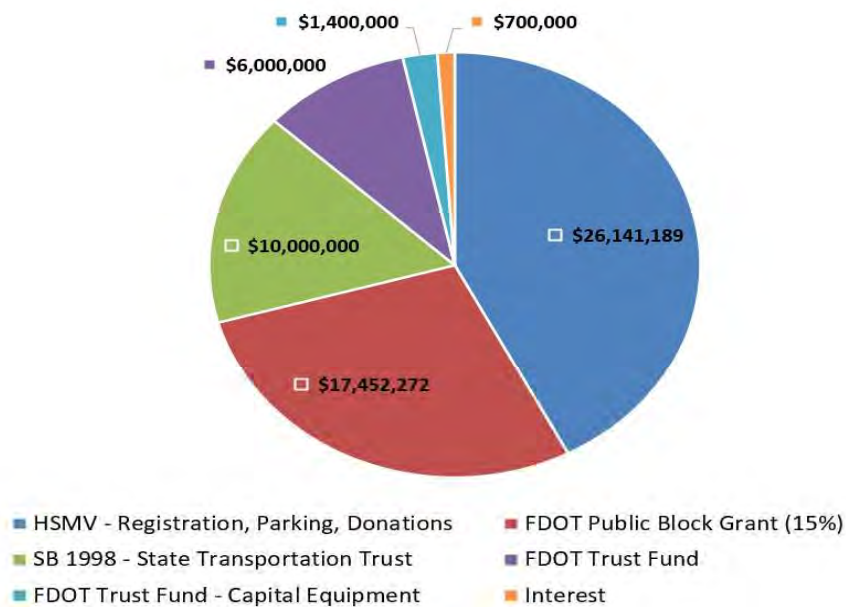
Approves and contracts with CTCs to support the delivery of TD services.

Designates the planning agency to implement program at local level, including staffing the Local Coordinating Boards.

Submits an annual performance report to the Governor and Legislature.



Transportation Disadvantaged Trust Fund Revenues FY23-24 \$61,693,461



CTD Grant Programs

Trip & Equipment Grant – Annually allocates funding to 67 counties for CTCs to purchase trips, bus passes, and capital equipment.

- Legislature appropriated \$53 million for State Fiscal Year (FY) 2023-24

Planning Grant – Annually allocates approximately \$1.8 million to support planning activities for local TD programs.

“Shirley Conroy” Rural Area Capital Assistance Grant – Competitive funding for CTCs to purchase capital equipment for TD services.

- FDOT transfers \$1.4 million each year for CTD to award funding.

Innovative Service Development Grant – Competitive funding for CTCs to test new services that increase access for TD riders, enhance cross-county mobility, or reduce barriers to fixed-route system.

- CTD awarded \$4.9 million for 12 projects for FY 2023-24



Planning Agency Responsibilities

May be a TPO, regional planning council, or other local organization performing planning activities for a service area.

Assists the CTC and LCB to implement local TD program.

Staffs and appoints members to the LCB.

Facilitates the procurement of the CTC and recommends approval by the CTD.

Works with CTC and LCB in developing the TD Service Plan.

Reviews the CTC’s Annual Operating Report and submits to the LCB each year.



LCB Responsibilities

Represents local stakeholders of the TD program, including:

- Local elected officials (LCB Chair)
- Purchasing agencies (FDOT, Agency for Persons with Disabilities, etc.)
- Transportation provider organizations
- Rider advocates

- Assists in establishing eligibility guidelines and trip priorities.
- Assists CTC and TPO staff with developing the TD Service Plan.
- Evaluates the performance of the CTC.
- Appoints grievance and quality assurance committees.



CTC Responsibilities

- May be a transit agency, non-profit organization, for-profit company, or local governmental entity.
- Provides and/or contracts with transportation companies to deliver trips to TD customers in county or multi-county area.
- Determines rider eligibility based on state and local guidelines.
- Invoices agencies for trips “purchased” for TD customers.
- Assists LCB in developing the TD Service Plan.
- Submits performance data to the CTD, compiled within the Annual Operating Report (AOR).



Partnering Agencies

State agencies that serve as advisors to the CTD and voting members to the LCB, including:

- FDOT
- Agency for Persons with Disabilities (APD)
- Agency for Health Care Administration (Medicaid)
- Department of Elder Affairs (DOEA)

Purchase trips or support the transportation operations that serve segments of the TD population.

Assist communities in designing transportation systems that meet the needs of TD customers.

Ensure their rules, procedures and guidelines are supportive of the TD population.



Coordinated Transportation Services in FY22-23 (AOR)

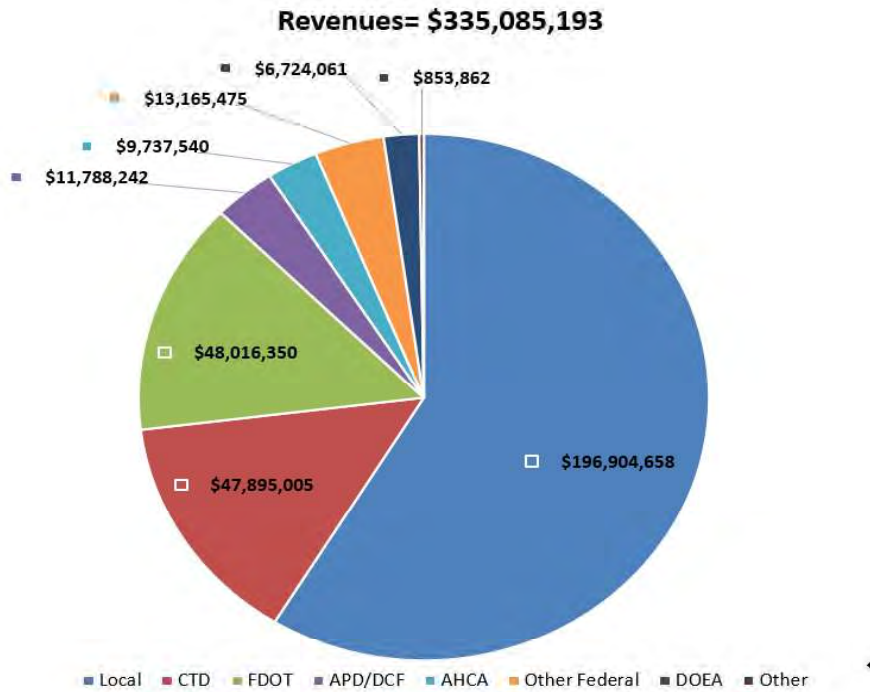
Ridership – Approximately 11.6 million trips were provided to nearly 193,000 riders within the TD population.

Trips by Purpose – 4 million (35%) of all reported trips supported life-sustaining activities and 2.5 million (22%) trips supported medical activities.

Trips by Service Type – 6.6 million (57%) of all reported trips were delivered by the fixed-route system and the remaining 5 million (43%) were paratransit trips.

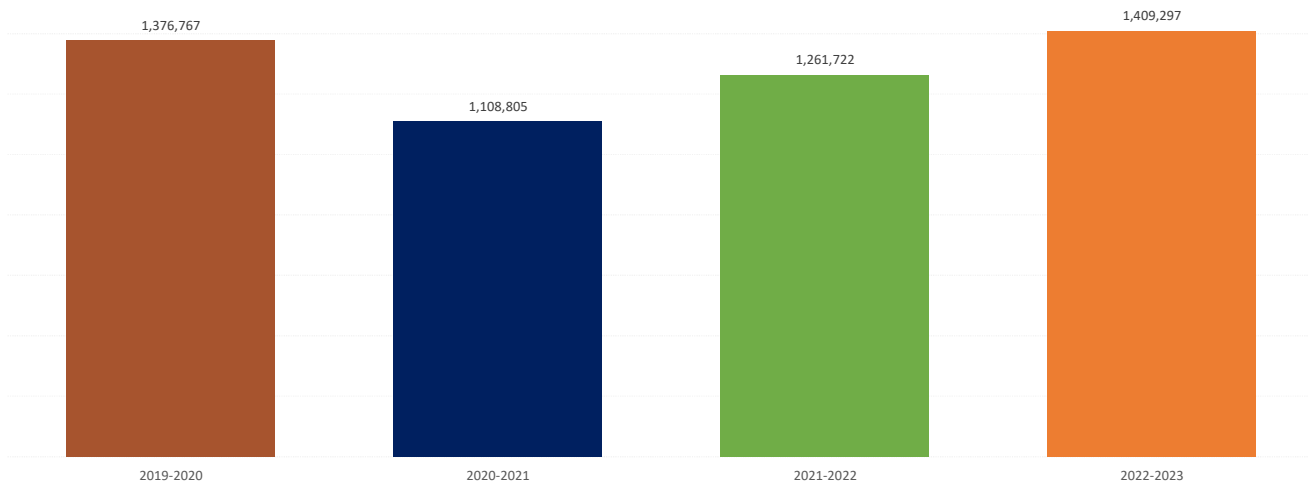
- 203,814 of reported trips were delivered by Taxicab or Transportation Network Companies (TNCs), such as Uber and Lyft.

Coordinated System Reported Revenues FY22-23

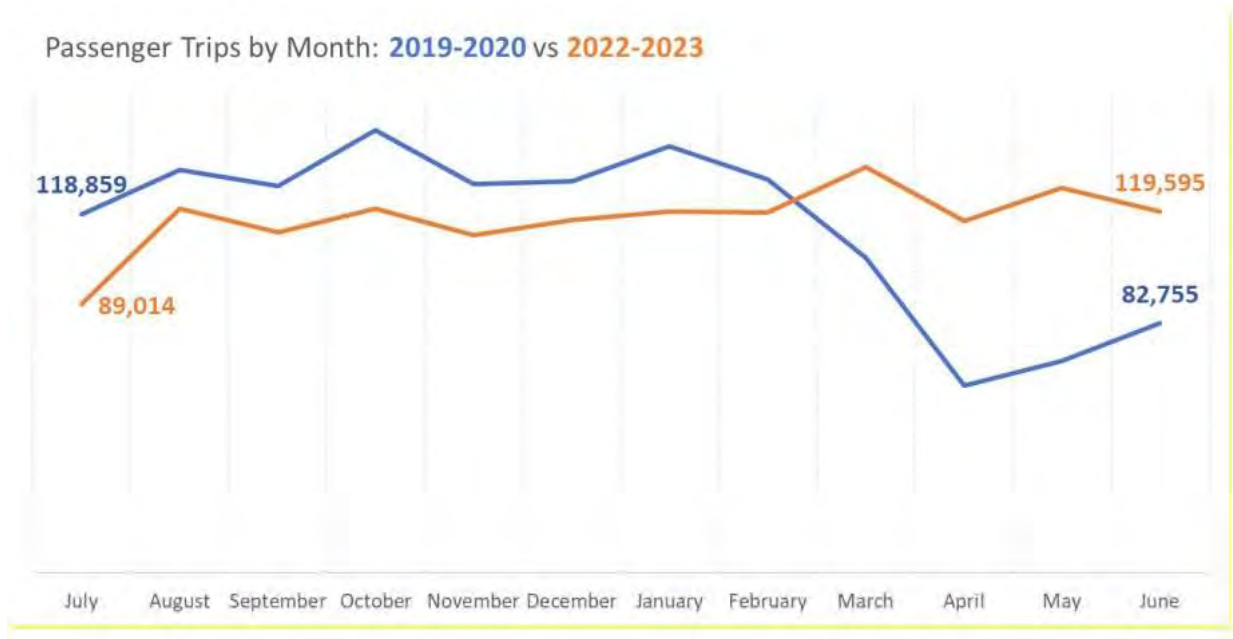


Statewide TD “Non-Sponsored” Paratransit Trips

Total Passenger Trips by Fiscal Year



Before and After COVID-19 Pandemic



CHECK THE BOX

It Takes So Little To Help So Much!

You can easily help provide transportation for children at risk, seniors, disabled and low-income residents in YOUR community!

CHECK THE BOX and donate \$1 or MORE to the Transportation Disadvantaged Voluntary Trust Fund when you register or renew the tag on your car, truck or boat.

100% of All Donations Go To Assist People In YOUR Community.

"I rely on this service to transport me to work and for a daily basis, and I'm so grateful to have it!"
— Mrs. Susan Smith

"I have been to a nursing home for three years and this is my only means of transportation."
— Mrs. Susan Smith

"Going to the doctor's office, grocery shopping, church and other activities makes my quality of life worth being!"
— Mrs. Susan Smith

"It is critical that I have this transportation assistance to my church three times a week."
— Mrs. Susan Smith

"We don't drive. We would not be able to get anywhere."
— Mrs. Susan Smith

For additional information, please contact:
Florida Department for the Transportation Disadvantaged
1000 North US Highway 1
Tallahassee, Florida 32304-1000
1-800-955-2422
www.fdot.com

How You Can Serve Our Customers

- Be a voice for riders and your community on the LCB.
- Donate a dollar or more to the TD Trust Fund when renewing your auto tags.
- Inform elected officials and other local leaders about the importance of the TD program.
- Work with CTC and other partners to identify areas of need in the community.

PRESENTATION ITEM 4B

Presentation and Discussion of Florida Sunshine Law Refresher

Contact: Pamela Blankenship, pblankenship@r2ctpo.org

SUMMARY BACKGROUND:

The Florida Sunshine Law, enacted in 1967, is a series of laws that require openness in the government. It gives the public the right to access the public records and meetings of any state, county, or municipal board, commission, or agency, as well as any other organization operating on their behalf. The law applies to both elected and appointed officials and to formal and informal gatherings. TPO staff will provide a refresher on the Sunshine Law.

RECOMMENDED ACTION:

As desired by the TDLCB

ATTACHMENTS:

Florida Sunshine Law Refresher presentation

Florida Sunshine Law

Presentation to the TDLCB
January 8, 2025



Four Basic Requirements

- 1 Meetings of boards or commissions must be open to the public
- 2 Reasonable notice of such meetings must be given
- 3 Meeting minutes must be taken
- 4 Venue must be accessible

SUNSHINE LAW PURPOSE

The purpose of the Sunshine Law is to ensure that decisions by public bodies are made in an open forum accessible to members of the public.

Myers v. News-Press Publishing Company, Inc., 514 So.2d 408 (Fla. 2nd DCA 1987).

“Decisions” are official actions which may include, but are not limited to:

- * Recommendations
- * Discussions
- * Deliberations

Florida Sunshine Law

PUBLIC MEETINGS:

(F.S. 286.011)

“All meetings of any board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation...at which official acts are to be taken.”

Florida Sunshine Law

WHAT IS A MEETING:

1. Any gathering, formal or informal, of two or more members of the same body to discuss some matter on which it is foreseeable that action will be taken by the body at some future point
2. Discussions and deliberations, as well as formal action taken by a body (Interactive communication)
3. No requirement that a quorum be present



Volusia-Flagler TPO Board and Advisory Committees

Advisory Boards (committees) created pursuant to law or ordinance or otherwise established by public agencies **are subject to the Sunshine Law**

This applies equally to elected or appointed boards or commissions



Florida Sunshine Law

- ▶ Discussions between two or more members about topics that might come up for action must take place in a **public meeting setting**
 - ✓ No discussions about potential action items in person, by phone, by email, by text messages, on social media, or by any other means of communication
- ▶ DO NOT USE “REPLY ALL”
- ▶ Must declare conflicts of interest

Florida Sunshine Law

While an individual board member is not prohibited from discussing board business with staff or a non-board member, these individuals may not be used as a liaison to communicate information between board members. For example, a board member cannot ask staff to poll the other board members to determine their views on a board issue.



Florida Sunshine Law

Penalties

Any member of a board, commission, committee, or agency who **knowingly violates** the Sunshine Law is guilty of a misdemeanor of the second degree:

- ✓ Persons convicted of this may be sentenced to jail for up to 60 days and/or fined up to \$500
- ✓ An **unintentional violation** in a non-criminal infraction punishable by a fine of not more than \$500



Questions?

Pamela Blankenship
TPO Community Outreach
Coordinator/Title VI Coordinator
Pblankenship@r2ctpo.org
386.226.0422 ext. 20416

STAFF COMMENTS ITEM 5

- A. TDLCB Annual Public Hearing (TODAY at 11:00 a.m.)
- B. TD Legislative Awareness Day (Week of March 10, 2025)

Contact: Stephan Harris, SHarris@r2ctpo.org

SUMMARY BACKGROUND:

Staff will provide updates on the TD Annual Public Hearing and TD Legislative Awareness Day.

RECOMMENDED ACTION:

As desired by the TDLCB

ATTACHMENTS:

None

INFORMATION ITEMS 7 A-I

- A. TDLCB Attendance Record
- B. TDLCB Interest Form
- C. TDLCB Meeting Summary – October 30, 2024
- D. TDLCB Membership List
- E. TPO Board Meeting Summary
- F. 2025 TPO Meeting Schedule
- G. TPO Outreach & Activities
- H. TPO Planning Grant Quarterly Progress Report
- I. Upcoming Events

Contact: Stephan Harris, SHarris@r2ctpo.org

SUMMARY BACKGROUND:

These items are provided for information purposes.

RECOMMENDED ACTION:

As desired by the TDLCB

ATTACHMENTS:

- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Meeting Summary – October 30, 2024
- TDLCB Membership List
- TPO Board Meeting Summary
- 2025 TPO Meeting Schedule
- TPO Outreach & Activities
- TPO Planning Grant Quarterly Progress Report
- Upcoming Events

TDLCB ATTENDANCE 2024

LEGEND:

IN PERSON

P

VIRTUAL

V

EXCUSED

E

ABSENT

A

Name	Representing	Appt. Date	Jan	Apr	July	Oct	Notes
Council Member Reinhart	Volusia County	01/2023	E	P	P	P	
Carlos Colon	FDOT	07/2022	E			P	
Jamie Ledgerwood	FDOT - Alternate	07/2022	A	P	P		
Sheryl Dick-Stanford	Agency for Persons w Disabilities	01/2021	A	A	A	A	
Diana Garcia	Agency for Persons w Disabilities-Alt	08/2024				A	
Christy Gillis	DCF	10/2021	A	E	E	A	
Todd Banks	DCF-Alternate		A	A	A	A	
Jennifer Fowler	Public Education Community	03/2024	A	P	A	A	
Vacant	Public Education Community - Alt						
Susan Pauley	Vocational Rehab Svcs	02/2020	A	E	A	P	
Jessica Walker	Vocational Rehab Svcs - Alternate	09/2024					
Robert Watson	Veterans Services	05/2022	P	P	A	P	
Scott Olson	Veterans Services - Alternate	05/2022			A		
Judy Craig	Disabled Citizens	01/2020		V	A		
Mary Tyson	Disabled Citizens - Alternate	06/2021	P	P	E	P	
Jean Cerullo	Citizens Advocate	09/2021	P	P	P	A	
Vacant	Citizens Advocate - Alternate						
Bev Johnson	Early Childcare	08/2020	A	P	A	A	
DJ Lebo	Early Childcare - Alternate	02/2020	P		A	P	
Ellen Labadie	Elder Affairs	03/2021	A	A	A	A	
Vacant	Elder Affairs - Alternate						
Emilio Santiago	Healthcare Administration	06/2022	A	A	P	P	
Cartier Murrill	Healthcare Administration - Alternate	07/2024	A	A			
Robin King	Work Force Development Board	01/2022	A	A	A	A	
Kathy Spencer	Work Force Dev Board-Alternate	01/2022	A	E	A	A	
Stephen Civitelli	Medical Community	08/2022		A			
Benjamin Juengst	Medical Community - Alternate	10/2023	P	E	P	P	
Patricia Lipovsky	Citizens Advocate-System User	12/2021	A	A	E	A	
Vacant	Citizens Advocate-System User-Alternate						
Doug Hall	Elderly Citizens	11/2021	P	P	E	V	
Vacant	Elderly Citizens - Alternate						
Carmen Hall	Association for Community Action	12/2020	A	A	P	P	
Vacant	Assoc for Community Action-Alternate						
Steve Jack	Private-for-Profit	01/2020	V	A	A	A	
Vacant	Private-for-Profit - Alternate						
QUORUM:			Y	Y	Y	Y	

VACANCIES:
Public Education Community Alternate
Citizens Advocate Alternate
Elder Affairs Alternate
Citizens Advocate-System User Alternate
Private-for-Profit Alternate
Elderly Citizens Alternate
Association of Community Assistance Alternate

INTEREST FORM
to serve on the
VOLUSIA-FLAGLER TPO
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (TDLCB)

Last Name: _____ First Name: _____

Phone: _____ Email Address: _____

Mailing Address: _____

Vacancy Interested in Representing: _____

Please provide a brief description of why you want to join the Local Coordinating Board and how your skills and experience will help you represent the part of the community not currently represented due to a vacancy:

Thank you for your interest.

Please return form to:
Pamela Blankenship
Volusia-Flagler TPO
1 Deuce Court, Suite 100
Daytona Beach, FL 32124
or email: pblankenship@r2ctpo.org



**Transportation Disadvantaged Local Coordinating Board (TDLCB)
Meeting Summary
October 30, 2024**

- Approved the minutes of the July 10, 2024 TDLCB meeting
- Reviewed and approved Votran’s monthly paratransit reports
- Nominated and reelected Ms. Mary Tyson as the 2025 TDLCB Vice Chairperson
- Reviewed and approved the FY 2023/24 Annual Operating Report (AOR)
- Approved the reappointment of the 2025 Quality Assurance Committee members to include Volusia County Council Member Matt Reinhart, Carlos Colon (FDOT), Doug Hall and Mary Tyson
- Approved the reappointment of the 2025 Grievance Committee members to include Volusia County Council Member Matt Reinhart, Carlos Colon (FDOT), Doug Hall, Patricia Lipovsky and Mary Tyson
- Reviewed and approved the 2025 TDLCB meeting schedule
- Received a PowerPoint presentation and discussion of the Deland SunRail Station Grandopening and connecting Votran/VoRide services
- Received a PowerPoint presentation and discussion of FY 2023/24 TPO public involvement activities
- Received staff comments regarding rebranding of the TPO; reminder that the White Cane event was held this week; rebranding the White Cane Awareness event to “Disabled Transit Users Awareness Day”; Discussed insights from elected officials and TPO staff members' participation in the White Cane Awareness event; the attendance of Votran and other Planning Agencies at the Mobility Workshop; announced free Votran rides on Election Day by presenting a voter ID; reviewed the recent awards ceremony with the Florida Public Transportation Association (FPTA) and TD Commission; recent Votran service changes, and the scheduled fare increase effective January 1, 2025; information on Votran’s future token purchase options, and Easterseals’ partnership with Lyft to offer free rides to voting precincts
- Received TDLCB member comments on Easterseals’ partnership with Lyft to offer free rides to voting precincts, and everyone needs to be aware of and helpful to those with disabilities

****The next TDLCB meeting will be on Wednesday, January 8, 2024****

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

TDLCB MEMBER LIST

Agency/Group	Name	Address	City	Zip Code	Phone Number	E-Mail Address	Notes/Appointment Date
Volusia County Association of Community Action	Council Member Matt Reinhart	123 W. Indiana Ave	DeLand	32720	386-943-7026 386-506-2961	mreinhart@volusia.org	Chairperson 01/2023
Elderly Citizens	Carmen Hall	121 W. Rich Avenue	DeLand	32724	386-736-5955	chall@volusia.org	12/2020
FDOT	Doug Hall	1405 Edgewater Rd	Daytona Beach	32114	386-255-0377 386-852-1285 (cell)	fhalls@earthlink.net	12/2021
Florida Department of Children & Families	Carlos Colon	420 W. Landstreet Rd	Orlando	32824	321-319-8173	carlos.colon@dot.state.fl.us	07/2022
Public Education Community	Christy Gillis	210 N. Palmetto Ave Ste 430	Daytona Beach	32114	386-481-9182 386-214-8646 (cell)	christina.gillis@myflfamilies.com	10/2021
Florida Department of Education (Voc Rehab)	Jennifer Fowler	803 South Woodland Blvd	DeLand	32720	386-736-1325	jfowler@MFCs.US.com	02/2024
Elder Affairs	Susan Pauly	210 N. Palmetto St Ste 144	Daytona Beach	32114	386-281-6765	susan.pauly@vr.fldoe.org	08/2024
Veteran Services Group	Ellen Labadie	420 Fentress Blvd	Daytona Beach	32114	386-253-4700 ext 248	mowscheduler@coavolusia.org	03/2021
Private for Profit Healthcare Administration	Robert Watson	123 W. Indiana Ave Rm 100	DeLand	32720	386-740-5102	rbwatson@volusia.org	05/2022
Medical Community Workforce Development Board	Steve Jack	P.O. Box 730206	Ormond Beach	32173	386-255-8525	medoneshuttle@bellsouth.net	01/2020
Disabled Citizens	Emilio Santiago	400 W. Robinson St Ste S309	Orlando	32801	407-420-2563 386-274-0799	emilio.santiago@ahca.myflorida.com	06/2022
Citizens Advocate - Systems User	Stephen Civitelli	1845 Holsonback Dr	Daytona Beach	32117	386-274-0817 susan	stephen.civitelli@flhealth.gov	07/2022
Citizens Advocate	Robin King	329 Bill France Blvd	Daytona Beach	32114	386-323-7074	robinking@careersourcefv.com	01/2022
Council for Early Childhood Services	Judy Craig	1835 Anchor Ave	DeLand	32720	386-738-5781	judyleslicraig@aol.com	01/2020
Agency for Persons with Disabilities	Patricia Lipovsky	1129 Bradenton Rd	Daytona Beach	32114	386-255-0288	plipovsky@cfl.rr.com	Vice Chairperson 12/2021
TDLCB Alternates	Jean Cerullo	19 Tropical Drive	Ormond Beach	32176	386-689-5300	cerulloj2029@gmail.com	09/2021
Association of Community Action	Beverly Johnson	1219 Dunn Ave	Daytona Beach	32114	386-255-4568	bjohnson@esneecfl.org	08/2020
Elderly Citizens	Sheryl Dick-Stanford	1621 NE Waldo Rd Bldg 1	Gainesville	32609	352-955-5768	sheryl.dick-stanford@apdcares.org	01/2021
Association of Community Action	Vacant						
Elderly Citizens	John Harden	145 N. Halifax Ave. Unit 605	Daytona Beach	32118	386-846-1325	jharden115@gmail.com	4/2024
FDOT	Jamie Ledgerwood	420 W. Landstreet Rd	Orlando	32824	321-319-8174	jamie.kersey@dot.state.fl.us	07/2022
Florida Department of Children & Families	Todd Banks	210 N. Palmetto Ave Ste 430	Daytona Beach	32114	386-481-9182	todd.banks@myflfamilies.com	10/2021

Agency/Group	Name	Address	City	Zip Code	Phone Number	E-Mail Address	Notes/Appointment Date
Public Education Community	Vacant						
Florida Department of Education (Voc Rehab)	Jessica Walker	2050 Art Museum Dr. Suite 205	Jacksonville	32207	904-486-7137	jessica.walker@vr.fldoe.org	08/2024
Elder Affairs	Vacant						
Veteran Services Group	Scott Olson	110 W Rich Ave	DeLand	32720	386-451-8488	solson@volusia.org	8/2023
Private for Profit Healthcare Administration	Vacant						
	Cartier Murrill				407-420-2560	Cartier.Murrill@ahca.myflorida.com	7/2024
Medical Community Workforce Development Board	Benjamin Juengst	1845 Holsonback Dr Bin 126 Room 2005A	Daytona Beach	32117	(O) 386-274-0703/ (C) 386-481-8171	benjamin.juengst@FLHealth.gov	10/2023
	Kathy Spencer	329 Bill France Blvd	Daytona Beach	32114	386-323-7074	kathyspencer@careersourcefv.com	01/2022
Disabled Citizens	Mary Tyson	291 Eddie Ave	Holly Hill	32117	386-212-9496	maryt291@icloud.com	06/2021
Citizens Advocate - Systems User	Vacant						
Citizens Advocate Council for Early Childhood Services	Vacant						
	DJ Lebo	135 Executive Circle Ste 100	Daytona Beach	32114	386-323-2400 x196 386-801-9015 (cell)	djlebo@elcfv.org	02/2020
Agency for Persons with Disabilities	Diana Garcia	201 North Palmetto Ave, Suite 312	Daytona Beach	32114	386-947-4022	diana.garcia@apdcares.org	08/2024
TDLCB STAFF SUPPORT							
Volusia County - Transit Services	Ralf Heseler	950 Big Tree Rd	South Daytona	32119	386-756-7496 ext. 4099	rheseler@volusia.org	
Services Division-Alternate	Jacob Lunceford	950 Big Tree Rd	South Daytona	32119	386-756-7496 ext. 4157	jlunceford@volusia.org	
Volusia-Flagler TPO	Stephan Harris	1 Deuce Court Ste 100	Daytona Beach	32124	386-226-0422 ext. 20428	sharris@r2ctpo.org	
Volusia-Flagler TPO	Pamela Blankenship	1 Deuce Court Ste 100	Daytona Beach	32124	386-226-0422 ext. 20416	PBlankenship@r2ctpo	



**River to Sea TPO Board
Meeting Summary
October 23, 2024**

- Approved a motion allowing members attending virtually to participate and vote
- Approved Consent Agenda including approval of the September 25, 2024 TPO Board meeting minutes
- Approved Resolution 2024-18 amending the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP) by roll call vote
- Received a presentation and discussion of the 2025 draft TPO Policy Positions and provided suggestions to underline the main points on the second page under the priorities
- Received a presentation and discussion of the River to Sea TPO’s guiding resolutions and project applications for the Call for Projects
- Received the FDOT report; announced the most up-to-date project information, which can be found at www.cflroads.com; provided an update on FDOT’s work to address the damages on roadways from Hurricane Milton with SR A1A and US 17/92 being completed; provided project updates on Nova Canal and Barracuda Boulevard Bridge replacement; noted the 2055 Florida Transportation Plan (FTP) is still on-going with upcoming meetings available at www.FloridaFTP.com; and Mobility Week begins October 25 (more information available at MobilityWeekFL.com)
- Received the Executive Director’s report regarding the TPO’s office closing 10/9/2024 - 10/11/2024 due to Hurricane Milton; the timeline for the use of the new TPO name and rebranding; Sun Trail’s open solicitation for FY 2030/31 project applications which began on October 8, 2024 and closes on December 19, 2024 at 2:00 p.m.; and the TPO’s participation in the VCARD Icebreaker event
- Received TPO Board member comments
- Presented plaques to past TPO Board Chairperson Barbara Girtman and outgoing TPO Board Chairperson Bill Partington

The next River to Sea TPO Board meeting will be on Wednesday, November 20, 2024, at 9:00 a.m.

Volusia-Flagler TPO Board & Advisory Committees 2025 Meeting Schedule

	River to Sea TPO Board	Executive Committee	Technical Coordinating Committee (TCC)	Citizens Advisory Committee (CAC)	Bicycle/Pedestrian Advisory Committee (BPAC)	Trans. Disadvantaged Local Coordinating Board (TDLCB)
2025	4 th Wed. @ 9:00 a.m.	1 st Wed. @ 9:00 a.m.	3 rd Tues. @ 3:00 p.m.	3 rd Tues. @ 1:15 p.m.	2 nd Wed. @ 2:00 p.m.	2 nd Wed. the first month of every quarter @ 10:00 a.m.**
January	January 22, 2025	January 1, 2025 [^]	January 21, 2025	January 21, 2025	January 8, 2025	January 8, 2025
February	February 26, 2025	February 5, 2025	February 18, 2025	February 18, 2025	February 12, 2025	
March	March 26, 2025	March 5, 2025	March 18, 2025	March 18, 2025	March 12, 2025	
April	April 23, 2025	April 2, 2025	April 15, 2025	April 15, 2025	April 9, 2025	April 9, 2025
May	May 28, 2025	May 7, 2025	May 20, 2025	May 20, 2025	May 14, 2025	
June	June 25, 2025	June 4, 2025	June 17, 2025	June 17, 2025	June 11, 2025	
July	July 23, 2025*	July 2, 2025*	July 15, 2025*	July 15, 2025*	July 9, 2025*	July 9, 2025
August	August 27, 2025	August 6, 2025	August 19, 2025	August 19, 2025	August 13, 2025	
September	September 24, 2025	September 3, 2025	September 16, 2025	September 16, 2025	September 10, 2025	
October	October 22, 2025	October 1, 2025	October 21, 2025	October 21, 2025	October 8, 2025	October 8, 2025
November	November 26, 2025 [^]	November 5, 2025	November 18, 2025	November 18, 2025	November 12, 2025	
December	December 24, 2025*	December 3, 2025*	December 16, 2025*	December 16, 2025*	December 10, 2025*	

* These meetings are typically cancelled

** TDLCB Meetings are held at Votran

[^]These meeting dates fall on a holiday and may be changed

TPO Board, CAC, TCC, & BPAC meetings take place at the Daytona Beach International Airport (700 Catalina Dr., Daytona Beach) Parking is validated

Executive Committee meetings take place at the TPO Office (1 Deuce Court, Suite 100, Daytona Beach 32124)

JANUARY 2025

WWW.VFTPO.ORG

NEW NAME FOR THE TPO!

In case you missed it:

The River to Sea TPO is now operating under the name "Volusia-Flagler Transportation Planning Organization (TPO)." As part of the TPO's Apportionment Plan approved in 2024, the TPO expanded its metropolitan planning area (MPA) boundary to cover all of Flagler County; now covering both Volusia and Flagler Counties in their entirety. Renaming the TPO to the Volusia-Flagler TPO provides an identity that reflects the geographic area that we cover.

NOVEMBER & DECEMBER EVENTS RECAP

Port Orange Bike Safety Day & Rodeo

On November 16, 2024, the Volusia-Flagler TPO partnered with Bike/Walk Central Florida, Volusia County Schools, the City of Port Orange, and FDOT for Bike Safety Day at Riverwalk Park in Port Orange. The TPO fit helmets for 74 adults and children. The kids, aged 6-12, took part in a bike rodeo which allowed them to practice bike handling and safety skills in a fun, safe, hands-on environment. The event was very well-attended and also featured a bicycle safety check to ensure their bikes were safe and ready to ride!





TPO Annual Holiday Open House & Toy Drive

This year, the TPO held its annual holiday open house at BJ's Restaurant. More than 35 members of the TPO's Board, committees, consultants, and family members attended the event. In the end, more than 200 toys and gift cards were donated to The Neighborhood Center of West Volusia and the Department of Children & Families! **Thank you** to all who came out to help us celebrate the holidays and all who donated to help make Christmas special for so many children.

Ongoing Projects, Studies, & Activities

- Vision Zero/Safe Streets and Roads for All (SS4A) Grant Implementation
- Annual TPO Priority Project Call for Projects
- Best Foot Forward for Pedestrian Safety Program
- 2050 Long Range Transportation Plan (LRTP) Development
- TPO Apportionment Implementation
- Distracted Driving Awareness Pilot Program
- TPO Website Update
- Rebranding of the TPO
- Public Participation Plan (PPP) Update
- Title VI/Limited English Proficiency Plan Update



TPO Chair Eric Sander (South Daytona), TPO Board Member/TDLCB Chair Matt Reinhart (Volusia County), & TDLCB Member Scott Olson



TPO Staff Member Stephan Harris & CAC Member Elizabeth Alicia Lendian (Volusia County)



TCC Vice Chair Andy Holmes (Daytona Beach) & TPO Executive Director Colleen Nicoulin

**Planning Grant Agreement Tasks
Quarterly Progress Report**



Planning Agency	Volusia-Flagler TPO	County	Volusia
		Invoice #	G3045 Q2
Reporting Period	10/01/2024 - 12/31/2024	Grant #	G3045

I	PROGRAM MANAGEMENT	PROGRESS
A.	When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	No activity for the specified reporting period.
B.	Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	Appointment and reappointment of voting and non-voting members is conducted under the established Bylaws of the TDLCB.
C.	Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Agenda preparation and dissemination for the TDLCB meetings is consistent with Local Coordinating Board and Planning Agency Operating Guidelines.
D.	Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	Official minutes are prepared and records of all meetings are maintained for no less than five years in accordance with established Bylaws of the TDLCB. Minutes of the October 30, 2024 TDLCB Meeting are attached.
E.	Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	No activity for the specified reporting period.
F.	Provide staff support for committees of the local coordinating board. (Task 3)	Staff support is provided for both the Quality Assurance and Grievance Committees.
G.	Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	Bylaws were reviewed and approved by the TDLCB at their July 10, 2024 meeting.
H.	Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	No activity for the specified reporting period.
I.	Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The current TDLCB membership roster and mailing list are attached.

J.	Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Public notice of the October 30, 2024 TDLCB Meeting is attached.
K.	Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	The FY 2023/24 Annual Operating Report was reviewed and approved by the TDLCB at their October 30, 2024 meeting.
L.	Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	No activity for the specified reporting period.

II.	SERVICE DEVELOPMENT	PROGRESS
A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	No activity for the specified reporting period.
B.	Encourage integration of “transportation disadvantaged” issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	The TDLCB actively seeks opportunities to integrate "transportation disadvantaged" issues into local and regional comprehensive plans.
C.	Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The local workforce development board (d.b.a. – CareerSource Flagler Volusia) has both a member and alternate assigned to the TDLCB. Clients of CareerSource are educated on the services provided by Votran.

III.	TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A.	Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The FY 2024/25 first quarterly report was provided to the TDLCB at their October 30, 2024 meeting.
B.	Attend at least one Commission-sponsored training , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 10)	No activity for the specified reporting period.
C.	Attend at least one CTD meeting each year within budget/staff/schedule availability.	Volusia-Flagler TPO staff attended the CTD Business Meeting via Microsoft TEAMS on December 11, 2024.
D.	Notify CTD staff of local TD concerns that may require special investigations.	No activity for the specified reporting period.
E.	Provide training for newly-appointed LCB members. (Task 3)	No activity for the specified reporting period.
F.	Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	No activity for the specified reporting period.
G.	To the extent feasible, collect and review proposed funding applications involving “TD” funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity for the specified reporting period.
H.	Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission’s <i>Evaluation Workbook for Community Transportation</i>	No activity for the specified reporting period.

	<i>Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	
I.	Assist the CTD in joint reviews of the CTC.	No activity for the specified reporting period.
J.	Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	No activity for the specified reporting period.
K.	Implement recommendations identified in the CTD's QAPE reviews.	No activity for the specified reporting period.

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

none

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

Representative

01/08/2025

Date

DRAFT



Upcoming Events

January 2

Volusia County Community Traffic Safety Team (CTST) Meeting

9:00 am – 10:00 am

Volusia County Public Works Northeast Services Facility
3771 W International Speedway Blvd, Daytona Beach

January 7

Volusia County Legislative Delegation Meeting

10:00 am

DeLand City Commission Chambers
120 South Florida Ave, DeLand
More info: [Click Here](#)

January 8

Flagler County Legislative Delegation Meeting

1:00 pm

Flagler County Commission Chambers
1769 Moody Blvd, Building 2, Bunnell
More info: [Click Here](#)

January 8

Central Florida Commuter Rail Commission (CFCRC) Technical Advisory Committee (TAC) Meeting

2:00 pm – 3:00 pm

Lynx Administrative Building
455 North Garland Ave, Orlando
More info: [Click Here](#)

January 10

Central Florida Strategic Safety Plan Steering Committee Meeting #2

10:00 am – 12:00 noon

Ocala (details to follow)
More info: [Click Here](#)

January 14

Flagler County Community Traffic Safety Team (CTST) Meeting

9:00 am – 10:00 am

Flagler County Commissioner Conference Room
1769 E. Moody Blvd, Bldg. 2, Bunnell

January 16

Spring 2025 Florida Metropolitan Planning Partnership (FMPP) Meeting

8:00 am – 2:00 pm

Virtual Meeting Only
More info: [Click Here](#)

January 23

MPO Advisory Council (MPOAC) Meeting

9:00 am – 5:00 pm

The Florida Hotel & Conference Center
1500 Sand Lake Rd, Orlando
More info: [Click Here](#)



Upcoming Events

February 6

Volusia County Community Traffic Safety Team (CTST) Meeting

9:00 am – 10:00 am

Volusia County Public Works Northeast Services Facility
3771 W International Speedway Blvd, Daytona Beach

February 11

Flagler County Community Traffic Safety Team (CTST) Meeting

9:00 am – 10:00 am

Flagler County Commissioner Conference Room
1769 E. Moody Blvd, Bldg. 2, Bunnell

February 12

Central Florida Commuter Rail Commission (CFCRC) Technical Advisory Committee (TAC) Meeting

2:00 pm – 3:00 pm

Lynx Administrative Building
455 North Garland Ave, Orlando
More info: [Click Here](#)

February 13

Families and Communities Together (FACT) Fair

5:30 pm – 7:00 pm

Deltona Middle School, Deltona

The TPO will have a table at this event to promote safe biking, walking, and driving habits.
More info: [Click Here](#)

February 14

Central Florida MPO Alliance (CFMPOA) Meeting

10:00 am – 12:00 pm

MetroPlan Orlando
50 S. Orange Avenue, Suite 200, Orlando
More info: [Click Here](#)

February 19

New Smyrna Beach Health & Wellness Expo

10:00 am – 2:30 pm

Babe James Community Center
201 N. Myrtle Ave, New Smyrna Beach
More info: [Click Here](#)

February 27

Central Florida Commuter Rail Commission (CFCRC) Board Meeting

2:00 pm – 4:00 pm

Lynx Administrative Building
455 North Garland Ave, Orlando
More info: [Click Here](#)